



**OFFICE OF THE DEPUTY COMMISSIONER DHANBAD CUM DEPUTY CEO JHARIA
REHABILITATION AND DEVELOPMENT AUTHORITY (JRDA)
GOVERNMENT OF JHARKHAND**

**Notice Inviting
RFP FOR**

**SELECTION OF AN AGENCY FOR RESIDENTIAL SKILL DEVELOPMENT TRAINING PROGRAM IN MULTIPLE
TRADES UNDER JRDA AT BELGARIA TOWNSHIP, DHANBAD, JHARKHAND.**

RFP No: 01

Issue Date: 09.02.2026

Opening Date: 09.02.2026

Closing Date: 09.03.2026

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, invites Request for Proposal (RFP) for —Selection of an Agency for Residential Skill Development Training Program under JRDA at Belgaria, Dhanbad, Jharkhand.

The Bid document can be downloaded from the website <https://dhanbad.nic.in> and the responses for this Request for Proposal (RFP) shall be deemed to have done after careful study and examination of this document and full understanding of its modalities, process of execution and items to be delivered. The bids are to be submitted as hard copy by Speed post/ Registered Post/ By Hand before the closing date in the address mentioned in the document. Technical bids submitted by the bidder will be opened in the presence of the Tender Committee Members.

**The Deputy Commissioner Dhanbad
cum Deputy CEO JRDA**

Memo No: 174

Date: 09.02.2026



**OFFICE OF THE DEPUTY COMMISSIONER DHANBAD CUM DEPUTY CEO JHARIA
REHABILITATION AND DEVELOPMENT AUTHORITY (JRDA)**

GOVERNMENT OF JHARKHAND

REQUEST FOR PROPOSAL (RFP)

FOR

**SELECTION OF AN AGENCY FOR RESIDENTIAL SKILL DEVELOPMENT TRAINING
PROGRAM IN MULTIPLE TRADES UNDER JRDA AT BELGARIA TOWNSHIP, DHANBAD,
JHARKHAND.**

RFP NO. 01

Date of Issue: 09./02/2026

Last Date of Submission of Bids: 09./03/2026

Tender Issuing Authority:

Deputy Commissioner Dhanbad cum Deputy CEO JRDA,
Address: Jharia Rehabilitation and Development Authority,
Dhanbad. Hatia More, Golf Ground Road, Hirapur, Po &
Dist. – Dhanbad, 826001
Mail id- infojrda.dhn@gmail.com.

Deputy Commissioner Dhanbad cum Deputy CEO JRDA,
Dhanbad



The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA

Table of Contents

1. Disclaimer	4
2. Fact Sheet	5
3. Objective of Project	7
4. Eligibility Criteria	11
5. Technical Bid Scoring	12
6. General Terms and Conditions	13
7. Payment Terms	15
8. Commercial Terms & Conditions	16
Annexure-I Bidding Format Check-list	22
Annexure-II Format for Submission of Queries	23
Annexure-III Format for Particulars of the Bidder	24
Annexure-IV Format for Bidders Consolidated Turnover for Last3 Financial Years	25
Annexure-V Format for Self-Declaration by Bidder for Not Being Blacklisted	26
Annexure-VI Format for Technical Proposal (Cover Letter)	27
Annexure-VII Format for Experience Brief	28
Annexure-VIII Format for Performance Bank Guarantee	29
Annexure-IX: Format for Financial Bid (Cover Letter)	30
Annexure-X: Format for Financial Bid	31
Annexure-XI: Building Floor Plan	32

1. Disclaimer

The information contained in this Request for Proposal (RFP) document and/or subsequently provided to Bidders, whether verbally and/or in documentary form, by or on behalf of the **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA**, Jharkhand or any of its employees or advisors, is provided to the Bidders on the terms and conditions set out in this RFP document and such other terms and conditions as may be prescribed. This RFP document is neither an agreement nor an offer or invitation by the **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA**, to any party. The purpose of this RFP is to provide interested parties with information that may be useful in preparing their proposals. This RFP does not claim to contain all the information each Bidder may require. Bidders are advised to conduct their own investigations, due diligence, and analysis, and to verify the accuracy, reliability, and completeness of the information in this RFP. Bidders are further advised to obtain independent advice from appropriate sources before submitting their proposals. The **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA**, its employees, or advisors make no representation or warranty and shall have no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of the information in this RFP. **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA**, shall not be responsible for any loss, damage, costs, or expenses incurred by any party in connection with the preparation or submission of a proposal, including for conduct of due diligence, participation in discussions, or any other activity related to this RFP process. The selected Bidder shall be solely responsible for compliance with all applicable labor laws, the Minimum Wages Act, and other statutory requirements with respect to its staff and personnel engaged under the project. Under no circumstances shall the **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA** be held responsible for any non-compliance by the Bidder or its staff. Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, may, at its sole discretion and without any obligation, update, amend, or supplement the information in this RFP, from time to time, after intimating the same to the Bidders. **Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA** also reserves the right to accept or reject any or all proposals, wholly or in part, without assigning any reason whatsoever. The bidding process shall be governed by the Laws of India, and the courts at Dhanbad, Jharkhand shall have exclusive jurisdiction over all disputes arising in connection with this RFP.



2. FactSheet

S.no	Particular	Details
1	Nameofwork	SelectionofanAgencyforResidentialSkillDevelopmentTraining Program in Multiple Trades under JRDA at Belgaria Township, Dhanbad, Jharkhand.
2	AvailabilityofRFPdocumentat	HardCopyat: - Jharia Rehabilitation and Development Authority, Dhanbad HatiaMore,GolfGroundRoad,Hirapur,Po&Dist.–Dhanbad, 826001 DigitalCopyfrom www.dhanbad.nic.in .
3	DateofIssueofRFP	Date: 09.02.2026
4	LastDateforsubmissionof Proposal	Date: 09.03.2026 Time: 05:00 PM
5	Pre-BidMeeting	Date: 26.02.2026 Time: 03:00 PM
6	DateofopeningofTechnical Proposal	Date: 10.03.2026 Time: 03:00 PM
7	Dateofopeningof Financial Proposal	Date: 16.03.2026 Time: 03:00 PM
8	EarnestMoneyDeposit(EMD) (Refundable)	Rs.10,00,000/- (Rupees Ten Lakh Only)in the form of a Demand Draft drawn in favor of - Jharia Rehabilitation and Development Authority, Dhanbad drawn in any Scheduled Commercial Bank payable at Dhanbad. The EMD shall be submittedalongwiththe1 st innerEnvelopeoftheTechnical Proposal.
9	Addressatwhichthetendersare to be submitted	Office of the Jharia Rehabilitation and Development Authority, Dhanbad , Hatia More, Golf Ground Road, Hirapur, Po & Dist. – Dhanbad, 826001.
10	Placeofopeningtenders:	Office of the Jharia Rehabilitation and Development Authority, Dhanbad , Hatia More, Golf Ground Road, Hirapur, Po & Dist. – Dhanbad, 826001.
11	Modeof submission	Speed post/ Registered Post/ By Hand only to the address as specified above during office hours only. The bid sent through Speed post/ Registered Post/ By Hand must be received before thelastdateofthesubmission .Submissionofthebid through any other mode or late submission of bids will be rejected.

12	BidEvaluationMethod	<p>QualityandCost-BasedSelection(QCBS)Method;</p> <p>Stage 1: The compliance check of technical proposals and documents with respect to the Pre-Eligibility Criteria will be done in the first stage.</p> <p>Stage 2: The detailed technical scoring of the shortlisted bidders in pre-eligibility criteria will be done. The bidders scoring more than 60 marks in the technical scoring will be considered only for further financial bid evaluation.</p> <p>Stage 3: 70% weightage will be given to the technical proposal and technical presentation submitted by the Bidder. 30% weightage will be given to the Financial Proposal.</p>
13	Securitydeposit	<p>5% of the value of the work order with GST in form of the Bank Guarantee (BG) (the format of the BG is annexed as Annexure VIII) The BG will be collected only from the successful Bidder.</p>
14	Exemption	<p>ExemptionasperJharkhandProcurementPolicy2014provided Agency/ Selected Bidder submits the supporting document.</p>

Note:

- a) TheOfficeoftheDeputyCommissionerDhanbadcumDeputyCEOJRDAreservestherightto change any schedule. Please visit the website mentioned in the RFP document regularly.
- b) Proposalsmust bereceivednolaterthanthetime,anddatementionedintheFactSheet.Proposals that are received after the deadline will not be considered.
- c) TheOfficeoftheDeputyCommissioner DhanbadCumDeputyCEOJRDAreservestherightto cancel or change the tender without any prior notice/information.

Handwritten signature

3. Objective of Project

The primary objective of this RFP is to select a competent and experienced Training Agency to implement a Residential Skill Development Training Program in the trades of **Warehouse Executive, E- Commerce Delivery Associate, Retail Store Ops Assistant, Retail Sales Executive**, at Belgaria Township, Dhanbad, Jharkhand.

A. The program aims to:

- a) Enhance employability of youth in Belgaria Township & 81 most vulnerable sites by equipping them with industry-relevant technical and soft skills.
- b) Reduce unemployment, underemployment, and poverty by creating sustainable livelihood opportunities through skill-based training.
- c) Bridge the skill gap in key sectors, aligning with local industry demand and government priorities.
- d) Strengthen the skill ecosystem in Dhanbad by increasing residential training capacity and ensuring access for candidates from remote or disadvantaged backgrounds.
- e) Facilitate job placement for 1440 trained youth over a period of three (3) years.
- f) Support policy formulation and monitoring by providing data and feedback to the district administration on skill development outcomes and quality standards.

B. Course Length and Coverage

The selected training Agency shall conduct skill development courses for a period of three (03) years, Targeting **120 beneficiaries per cycle in every quarter**, resulting in a total outreach of **1440** beneficiaries.

C. Target Beneficiary Profile

- i. **Age Group:** 18–35 years.
- ii. **Social Category:** For all with Priority to SC, ST, OBC, and EWS.
- iii. **Geographical Coverage and Target Group:**

The target population for this measure will be prioritized in a phased approach, beginning with the residents of Belgaria and Karamatand (Non BCCL) township should the target not be met, the scope will be extended to include Non-LTH and LTH families residing at the 81 most vulnerable sites identified under the revised Jharia Master Plan (JMP) across Dhanbad. If the required target remains unmet, the coverage will be further expanded to encompass Non-LTH and LTH families of the remaining fire and subsidence sites covered under the 595 total sites (which includes the 81 most vulnerable). Finally, if the target is still not achieved after covering all preceding groups, the scope will be broadened to include the host population located near Belgaria Township and Karamatand Township, specifically those within a 0 to 5 Km radius.

D. Proposed Job Roles and Duration

Sector	Job Role	QP Code	Total Domain (Hrs.)	English Skill (Hrs.)	Computer Skills (Hrs.)	Soft Skill (Hrs.)	Total (Hrs.)
Logistics	Warehouse Executive	LSC/Q0301	510	40	40	10	600
	E-commerce Delivery Associate	LSC/Q2603	480	40	40	10	570

Retail	Retail Store Ops Assistant	RAS/Q0101	330	40	40	10	120
	Retail Sales Executive	RAS/Q0109	480	40	40	10	570

Note: The distribution of the aforementioned job roles must be equally among the batches and any modifications to these job roles **require prior permission from the JRDA.**

Candidate Mobilization and Trade Distribution

The total target of **1,440 candidates** is preferentially intended to be distributed equally across all four specified trades, resulting in a baseline quota of **360 candidates per trade**. However, to address candidate interest during the mobilization process, the selected bidder is granted the flexibility to adjust batch numbers:

The bidder may allocate candidates to a high-demand trade by utilizing up to **50% of the quota** allocated to the remaining, lower-demand trades. Notwithstanding this flexibility, the total number of batches (and thus candidates) enrolled in any single trade **cannot exceed 150% of its initial quota** (i.e., 150 % of 360 candidates).

Illustration:

Trades (Examples)	No of Batches (3 yrs.)	If in mobilization, demand for trade A and B are higher, then the maximum batches of A and B shall be: (150% of their actual quota)
A	12	18
B	12	18
C	12	6
D	12	6
Total	48	48

E. Placement Commitment

- a) The Agency/Selected Bidder must ensure a minimum **placement of 70% and its retention** in every batch for 3 years.
- b) Placement shall be facilitated in affiliated companies or recognized industrial organizations.
- c) Placement proof, including offer letters and annual bank statement of candidates must be submitted for verification.
- d) The selected bidder is obligated to ensure that a **minimum of 30%** of the total successful placements (which is 70% of the total candidates trained) are secured **within the State of Jharkhand**. If a candidate officially refuses an offer for employment within the state; in such cases, the bidder must submit a written declaration from the candidate confirming their refusal to the JRDA as documentary proof.
- e) A placement cell cum call center be established exclusively for the purpose of keeping attrition lowest and ensure maximum possible employment.

F. Assessment & Certification

- a) All trainees shall undergo formal assessment by approved assessors as per sector skill council norms.
- b) Certificates shall be issued to all candidates who successfully pass the assessment.

G. Documentation Requirement

- a) The Agency/ Selected Bidder must maintain complete documentation of training, assessments, placements, and other statutory records.
- b) Placement documents (offer letters, joining proof, annual bank statement etc.) must be submitted to JRDA for each placed candidate.

II. Scope of Work

The Selected bidder will be responsible for delivering following scope of work under the project: -

i. Adherence to NSQF Standards

- a) The Bidder will ensure that all training and certification programs are aligned with NSQF-approved Qualification packs.

ii. Mobilization & Enrollment

- a) Conduct awareness campaigns in target areas for mobilization of eligible candidates.
- b) Ensure enrollment as per eligibility criteria.
- c) Maintain transparency in selection and maintain proper documentation of trainees.
- d) Selection of candidates be done in consultation of JRDA to ensure maximum participation from PAF (family from mining affected areas).

iii. Training Infrastructure

- a) Set up or utilize existing residential training facilities at Belgaria Township in Dhanbad district.
- b) The Training Infrastructure shall be as per JSMD norms as specified in the Jharkhand Skill Development Mission (JSMD) Guidelines.
- c) Ensure availability of adequate classrooms, labs, tools, and equipment, furniture, and ICT facilities as per sector skill council (SSC) norms.
- d) Provide safe and hygienic hostel accommodation, healthy and nutrient rich meals, and other basic amenities. (3-times food, 1-time snacks)

iv. Trainers & Staff

- a) Deploy qualified and certified trainers as per SSC norms.
- b) Maintain appropriate trainer-trainee ratio as per SSC norms.
- c) Provide periodic capacity building and monitoring for trainers.

v. Training & Residential Management

- a) The location of the training center will be at **Phase 4 in Belgaria Township, Dhanbad, Jharkhand.**
- b) Manage hostel, mess and boarding facilities with proper safety, hygiene, uniforms, bedding, supervision etc. of highest quality possible.
- c) Ensure separate accommodation for male and female trainees.
- d) Provide round-the-clock wardens and basic healthcare/emergency support.

vi. Assessment and Certification

- a) Coordinate with the respective Sector Skill Council (SSC) for third-party assessment and certification.
- b) Ensure all successful trainees receive NSDC/SSC-recognized certificates.
- c) The Training Service Provider must provide NSDC recognized affiliation certificate to the center.

vii. Placement & Post-Training Support

Successful Placement: A candidate achieves a successful placement if they secure employment and maintain continuous employment for at least six months and also, that would only be counted as retention target, or if, following a dropout from the initial job, the selected bidder assists them in securing a new job within 45 days of the dropout. Filling a vacancy that arose from a dropout with a previously unplaced candidate shall be considered a successful placement.

- a) A Placement Monitoring Cell will be established, consisting of members from both the Selected Bidder and the JRDA. This Cell will be responsible for continuous monitoring of both placed and unplaced students for a period of three years.
- b) The post-training support efforts are measured by a strict retention target: The successful placement should be 70% of the total students at the end of the three-year monitoring period.
- c) Maintain tie-ups and exposure visit with industries or partners, service centers, and employers in the relevant skill sector.
- d) Dropout Management: Counselling: The selected Bidder must provide counselling to the student who drops out, Re-placement Avenues: The Bidder must provide different avenues for re-placement for a period of **at least six months** from the date of the student's initial placement.
- e) Training Service Provider Responsibilities: Mobilization, Placement & Tracking, and SSC Assessment & Certification.
- f) Submit placement records with supportive documents (offer letter, salary slips, etc.)

viii. Monitoring, Reporting & MIS

- a) Maintain all records digitally through MIS (attendance, assessments, placement data, etc.)
- b) Submit Fortnightly progress reports to the JRDA/Department.
- c) Allow inspection and audit by officials or third-party evaluators.

ix. Branding and Communication

- a) Ensure visibility of JRDA/Department/Government logos at all training and residential centers.
- b) Follow branding guidelines issued by the District Administration or Government of Jharkhand.

x. Facilities for Candidate's during Training

- a) Two sets of uniform (Male and Female) as per JSMD norm.
- b) Induction kit (Bag, Notebook, pen, ID card Study Material including book).

xi. Role and Responsibility

JRDA shall provide the 5 buildings (G+3) with electricity and water connection (building plan is mentioned as Annexure: XI). Further any internal partition, if required shall be borne by the Selected Bidder. Crucially, the selected bidder assumes all operational financial liability by being responsible for the payment of all electricity charges and other statutory charges incurred throughout the contract period. All other requirements essential for delivering high-quality skill training shall be borne and arranged by the Bidder, ensuring the availability of all necessary facilities, equipment, and resources for effective training delivery.

- a) This training will be residential. Consequently, the selected bidder must arrange for morning breakfast, lunch and dinner along with nutritious refreshments in evening for the trainees, along with all other accommodation facilities.
- b) The selected bidder must provide Center/State recognized certificates to the candidates.
- c) Agencies shall be eligible to claim post –placement support (PPS) only after submitting complete details of successfully placed candidates who have completed six months of employment and are eligible for three months of PPS. The details shall include employee information, location, month of work, bank account number, and the date of PPS credit.
- d) The selected bidder shall be responsible to follow other Acts like Labor Act etc.

4. Eligibility Criteria.

4.1 Qualification Criteria

Sr.	Parameter	Eligibility Criteria	Documentary Evidence
1	Bidder Registration	<ol style="list-style-type: none"> i. An applicant must be a legal entity in the form of Private Limited Company/ Public Limited Company/ LLP/ Company registered under Sec 8/ Society/ NGO/ Trust with minimum legal existence of 5 years as on the date of application ii. Should have GST Number iii. Should have a valid PAN Number iv. Should have Training partner with NSD 	<ol style="list-style-type: none"> i. Copy of Certificate of Incorporation ii. Copy of Memorandum of Associations (MOA) iii. Article of Association (AOA) iv. GST Registration Copy v. PAN Card vi. Copy of certificates
2	Bidder's Turnover	The Bidder should have average turnover of at least INR 14 Cr in last 3 Financial years. The above-mentioned turnover value should be from skill sector only.	<p>Certificate from the statutory auditor / CA certified with UDIN number provisional figures clearly specifying the average turnover for the specified years. (Notarized copy of the certificate should be submitted)</p>
3	Organizational Strength	<p>The Bidder should have the following Organizational Strength.</p> <ol style="list-style-type: none"> A. Availability of Certified Trainers: The Bidder must deploy Training of Trainers (ToT) – certified trainers for each skill trade specified in this RFP. Each trade must have a minimum of two (2) trainers, each possessing at least Two (2) Years of relevant experience. B. Placement Partnership Commitments: For each trade mentioned in this RFP. C. The Bidder must furnish a minimum of three (3) Letters of Intent (LoIs) from reputed placement agencies/companies, confirming their willingness to provide employment opportunities to the trained candidates. 	<p>(A) Copy of Certificate of TOT particular Domain (Approved from NSDC/SSC). Required CV of Trainer and ToT Certificate.</p> <p>(B). Training Partner Should have valid Work order / else work experience in Particular domain /relevant trade</p> <p>(C) Relevant documents (Copy of Letter of Intent (LOI)).</p>

4	Bidder's Experience	<p>A) The Bidder should have minimum Five years of experience in Skill Program.</p> <p>B) A total of 3,000 candidates have been trained under NSQF-aligned skill development programs across various government schemes in the last five financial years, of which 60% have been successfully assessed and 40% have been placed in gainful employment.</p>	<p>Verifiable document to be submitted:</p> <p>i. Declaration by the competent authority of the applicant that the applicant has achieved the numbers mentioned above through implementation of different schemes.</p> <p>ii. Certificate from competent authority of the applicant regarding certified candidate.</p> <p>iii. Copies of year wise work order received / agreement signed for government skill development schemes.</p> <p>iv. The Tender Committee reserves the right to seek clarification and require the submission of additional, supporting documentation from the bidders, should the Committee deem it necessary.</p>
5	Blacklisting	The Bidder should not have been blacklisted by any Central/State Government Organization or Department in India at the time of submission of the bid.	Self-Declaration Letter duly signed by authorized signatory on company letter head.
6	Power of attorney on stamp paper/Board Resolution	Power of attorney on stamp paper of Rs 100 or Board Resolution in the name of bidder signing the bid document.	Power of attorney on stamp paper/ Board Resolution (Power of Attorney must be submitted in original form (photocopy of the same will not be accepted).

5. Technical Bid Scoring.

The Technical Proposals of eligible bidders will be further examined by following technical scoring criteria:

Sl. No.	Subject	Marks	Total Maximum Marks
1	Average Financial Turnover of last three continuous financial years i. e. (FY 2021-22, FY 2022-23 and FY 2023-24/ 2024-25)		30
	Rs 14 Cr - 20 Cr	20	
	More than Rs 20 Cr - 25 Cr.	25	
	More than 25 Cr.	30	
2	Relevant Project Work Experience Skill Development Sector in last 3 years in FY 2021-22, FY 2022-23, FY 2023-24/ 2024-25		20
	For 3-6 no's. of projects work order	05	
	For 7-10 no's. of projects work order	10	
	For 11 no's of projects and above	20	
3	A Technical Power Point Presentation (PPT) about understanding of scope of work and a comprehensive implementation plan with timeline should be presented.		50
	A. Understanding of the Skill development Project	05	
	B. Approach & Implementation Plan (Accreditation & Affiliation, Trainer Qualifications, Statutory Compliance etc.).	15	
	C. Placement Track Record (Number of Placements Achieved	15	

by the Agency/ Selected Bidder and placement company linkages tie up).		
D. Placement Plan- Detailed Placement plan outlining timeline, processes, and resources to achieve the objective of the projects.	15	
Total		100

The bidders scoring a minimum of 60 marks will be eligible for their financial bid opening.

The bids shall be evaluated based on a Quality cum Cost based System (QCBS), whereby the technical proposal will be allocated a weightage of 70% and the Financial Proposal will be allocated a weightage of 30%. Financial cost includes the total cost of the skill training for 1440 candidates. Total financial cost of the RFP shall be given a score based on the following method:

$$SF = (100 \times Fm) / \text{Financial Proposal of the bidder}$$

SF: Financial Score

Fm: Lowest Financial Proposal

$$\text{Total Score} = (Te \times 70\%) + (Sf \times 30\%)$$

Te – Technical Score

6. General Terms and Conditions

A) If it is established that bidder has submitted false information in the proposal then the bidder will be automatically rejected.

B) The period of the contract engagement shall remain valid for Three (3) years from the date of work order.

- a) Successful completion of accreditation and affiliation of the center and hostel will be done within 30 days of issue of work order.
- b) The Selected Bidder must adhere to the following critical timelines after receiving the work order:
- c) The selected training Agency/ Selected Bidder must conduct three-year skill development courses targeting a total of 1440 beneficiaries, with each quarterly cycle spread across 4 batches.

C) Project Timeline Requirements

- a) Training Start Requirement: Training for the students must begin within 30 days after issue of work order.

D) Deputy Commissioner Dhanbad cum Deputy CEO JRDA, at its discretion, can terminate the empanelment of Agency/ Selected Bidder earlier than the expiry of the agreement period in case of any discrepancies, misconduct or violation of terms & conditions.

E) If Agency/ Selected Bidder will not start the training within the mentioned timeframe, EMD of the Agency/ Selected Bidder will be forfeited.

6.1 Earnest Money Deposit

- A. Earnest Money Deposit (EMD) of **Rs. 10, 00,000 (Rupees Ten Lakhs Only)** must be deposited along with the bid without which the bid will not be accepted (Original Copy of Demand Draft). Exemption as per Jharkhand Procurement Policy 2014, provided Agency/ Selected Bidder submits the supporting documents.
- B. Earnest money can be deposited in the shape of a Demand Draft in favor of the —**Jharia Rehabilitation and Development Authority, Dhanbad** from any Scheduled Commercial Bank Payable at Dhanbad. EMD shall be valid up to three months from the date of opening of the bid.
- C. EMD of the unsuccessful bidder would be refunded after evaluation of all the technical and financial proposals and declaration of the successful bidder. EMD of the successful bidder will be refunded after the submission of the Performance Security Deposit. EMD amount will refund without paying any interest occurred on it.
- D. EMD would be forfeited in case of non-compliance with the work order by the successful bidder. It will also be forfeited in cases of:
 - a) Bidder withdraws its proposal before the completion of the evaluation process of all the Techno-Financial Proposals.
 - b) Bidder does not respond to requests for clarification of its proposal.
 - c) Bidder fails to provide required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.

The EMD will be forfeited if the bidder fails to:

- d) Provide clarification required by the office of the Deputy Commissioner Dhanbad cum Deputy CEO, JRDA, during the evaluation of the bids.
 - e) Accept the work after the contract negotiation meeting.
 - f) Sign the contract in time or do not accept the work order after contract negotiation.
 - g) Furnish required Performance Bank Guarantee as a security deposit after the award of the work.
 - h) Any other circumstances which hold the interest of the client during the overall selection process.
- E. Instruction for the submission of the separate Technical & Financial Proposal

Main Envelope containing both sealed Envelopes 1 & 2	Sealed Part-I Technical Proposal	Technical Proposal and Documents, EMD, and signed & stamped copy of all the required technical formats
	Sealed PART- II Financial Proposal	Signed and stamped copy of filled financial proposal

The bid document should be submitted in two parts as detailed below:

- a) Main envelope should be addressed to the Office of the Jharia Rehabilitation and Development Authority, Dhanbad, Jharkhand. The envelope should be super-scribed as —Selection of Agency/ Selected Bidder for residential skill development training program in multiple trades under JRDA at Belgaria Township, Dhanbad, Jharkhand. The Main envelope should contain the envelop of Part I technical bid & Part II Financial Proposal separately.
- b) The first sealed envelope should contain Technical Bid, along with documents as defined. It should be super-scribed as —Part-1 Technical Bid. All the papers of bid documents except the price bid duly signed should be submitted in the first envelope.
- c) The second sealed envelope (Part II) should contain Financial Proposal as per in a

separate sealed envelope. It should be super-scribed with "PART- II Financial Proposal".

6.2 Acceptance/ Rejection of the bid documents

The Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA, Dhanbad reserves the right to reject or accept any bid or annul the bidding process at any time before the award of the contract without assigning any reason thereof, without having prejudice of incurring any liability to the affected bidders or any obligation to inform the bidders.

7. Payment Terms

Payment to the selected bidder shall be released batch-wise as per the defined milestones after completion of mobilization and enrollment, successful completion of training and certification, and submission of successful placement documents for the respective batch — in accordance with the approved payment schedule.

Sl. No.	Installment No.	Percentage of Total Amount	Required Documents
1.	1st Installment – After Mobilization and Enrollment of 1 st cycle i.e., all four (4) batches and setting up all facilities with all equipment.	25 %	Submission of Beneficiary Mobilization Report, Enrollment Register, Photographs, and Training Center Setup Proof.
2.	5% of the payment would be given after completion of training, certification & 70% successful placement of each cycle i.e., four (4) batches in each cycle for the three years.	60%	Training Completion Report, Attendance Record, Assessment and Certification Copies issued by SSC / NSDC, Verified Placement Records (Offer Letters, Salary Slips, Bank Proofs, or Employer Verification Report)
3.	After the completion report of constituted Placement Monitoring Cell fulfilling the criteria of scope of work.	15 %	Verified Placement Records (Offer Letters, Salary Slips, Bank Proofs, or Employer Verification Report)
Total		100 %	

Note: The subsequent installment of payment shall be made strictly upon the successful completion of the task/activity as per the payment schedule, including the re-verification and completion of all preceding tasks or milestones, and only after the work is found to be correct and meeting all required standards.

7.1 Payment Release Conditions:

- Payment will be released only upon submission of all required deliverables and documents certified by the designated concerned authority.
- The JRDA or its authorized representatives reserves the right to verify the authenticity of training, certification, and placement records before payment release.

7.2 Mode of Payment:

- All payments shall be made through electronic transfer (NEFT/RTGS) in favor of the selected bidder.

- b) No advance payment shall be made beyond the approved first installment.

7.3 Monitoring and Verification:

- a) The Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA shall conduct periodic monitoring of training, certification, and placement activities.
- b) Any false or misleading information may result in withholding or recovery of payment.

8. Commercial Terms & Conditions.

- a) The Financial Bid must be submitted offline in a separate sealed envelope, strictly as per the instructions provided in this RFP and in the prescribed format.
- b) The Bidder shall provide all prices strictly in the prescribed format.
- c) All prices shall be quoted in Indian Rupees (INR) only.
- d) The per candidate quoted prices shall be inclusive of all applicable taxes, duties, transportation costs, GST & others. The prices must also include the cost of training, study materials, faculty honorarium, etc. and a Three-year support/maintenance cost (wherever applicable) as per the prescribed formats.
- e) The Bidder must provide a detailed breakup of all applicable taxes, duties, wherever required.
- f) The Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA, Dhanbad / Tender Committee reserves the right to ask the Bidder to submit proof of payment against any taxes, duties indicated in the Financial Bid.
- g) The successful Bidder shall not object to upward or downward variations in the number of students, batches, or training sessions within the prescribed variation limits.
- h) Payment for additional students or batches (within the variation limits) shall be made at the tender rates, which shall remain valid for the entire duration of the contract.
- i) No claim shall be entertained for price variation due to additional batches or students.
- j) For the purpose of evaluation of Financial Bids, the —Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA may make necessary assumptions to arrive at a common bid price for all bidders. This evaluation price shall have no correlation with the actual contract value or the payments to be made to the Bidder.
- k) No price escalation shall be considered under any circumstances during the entire contract period.
- l) The —Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA may also conduct negotiations with the selected bidder who is finally selected in the tender process. Therefore, the price quoted in the tender shall not be treated as the final price.

8.1 Performance Security Deposit

- a) The Agency/Selected Bidder shall, within 15 days after the receipt of Letter of Award from Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA, furnish an unconditional, irrevocable and continuing Performance Bank Guarantee (PBG) to —Office of the Deputy Commissioner

Handwritten signature

Dhanbad Cum Deputy CEO JRDA, Dhanbad for an amount equal to 5% of the Contract Price from a Scheduled Bank in the format provided in the RFP. The Performance Bank Guarantee shall be valid for entire term and six months thereafter. If the Performance Bank Guarantee is liquidated /en- cashed, in whole or in part, during the currency of the Performance Bank Guarantee, the Agency/ Selected Bidder shall top up the Performance Bank Guarantee with the same amount as has been en- cashed within 15 days of such encashment without demur.

- b) In the event of the Agency/ Selected Bidder being unable to provide service, Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA Dhanbad would invoke the PBG. Notwithstanding and without prejudice to any rights whatsoever of —Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA under the Agreement in the matter, the proceeds of the PBG shall be payable to —Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA Dhanbad as compensation for any loss resulting from the Agency/ Selected Bidder failure to perform/comply its obligations under the Contract. —Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA shall notify the Agency/ Selected Bidder in writing of the exercise of its right to receive such compensation within 30 days, indicating the contractual obligation(s) for which the Agency/ Selected Bidder is in default.
- c) In case the Project is delayed beyond the timeline as mentioned in RFP, the PBG shall be accordingly extended by the Agency/ Selected Bidder till completion of scope of work as mentioned in RFP.

8.2 Commencement and duration of the Contract

Duration of the contract will be initially for 3 years and can be extended on the basis of performance up to one years based on the discretion of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA.

8.3 Responsibilities of Jharia Rehabilitation and Development Authority, Dhanbad

- a) The Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA shall act as the primary contact point for the implementation of the Project and shall be responsible for issuing necessary instructions, approvals, commissioning, acceptance certificates, and processing of payments to the Agency/ Selected Bidder.
- b) The Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA shall provide timely approvals to the Agency/ Selected Bidder as required during the course of the project. This may include approvals related to project plans, implementation methodology, design documents, specifications, and any other documents necessary for the successful fulfillment of the Agency/ Selected Bidder 's obligations.
- c) The JRDA shall provide reasonable support through its personnel to facilitate inspection, monitoring, and testing of the system and project activities during the project term.
- d) The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA shall interface with the Agency/ Selected Bidder to provide necessary information, clarifications, and coordination support, and to resolve any issues that may arise during project execution.
- e) The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA shall provide requisite data and information related to its functioning, and shall facilitate obtaining of approvals from various Government departments and agencies where intervention is necessary and appropriate.

- f) Upon request, Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad may provide the Agency/ Selected Bidder with necessary particulars, information, or documentation required for effective planning and execution of the work and for delivery of goods and services covered under this Agreement.

8.4 Responsibilities of Agency/ Selected Bidder

- a) The Agency/ Selected Bidder shall provide and deploy on-site only those manpower resources who are skilled, qualified, and experienced in their respective trades, as required for the prescribed Scope of Work in the RFP, and who are competent to execute, manage, and supervise the assigned tasks in an effective and timely manner.
- b) The Agency/ Selected Bidder shall keep the Office of the Deputy Commissioner Dhanbad Cum Deputy CEO JRDA, regularly updated with the details of all staff members deployed on the Project. The Agency/ Selected Bidder shall ensure that the daily roster and attendance schedule of all deployed personnel at various locations is made available to Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad, for review by the authorized district staff.
- c) No change or replacement in the deployed manpower shall be made by the Agency/ Selected Bidder without the written approval of the Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, except in cases of resignation, termination, disability, or death of the resource.
- d) The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA may, at any time, request the Agency/ Selected Bidder to remove from the work/site any representative or personnel of the Agency/ Selected Bidder for reasons of professional incompetence, negligence, misconduct, or unsuitability for the assigned task. The Agency/ Selected Bidder shall comply with such instructions and shall not redeploy the same individual on the project without prior written consent from Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad.
- e) The Agency/ Selected Bidder shall maintain an adequate pool of backup staff and shall promptly provide replacements for any personnel removed or relieved from duty, ensuring that the substitute personnel are of equal or higher competence and experience.
- f) In the event of any change in staff, the Agency/ Selected Bidder shall ensure a reasonable overlap period for smooth knowledge transfer and handover/takeover of documents, data, and other relevant materials between outgoing and incoming personnel. The Agency/ Selected Bidder shall also ensure that such changes do not adversely affect the quality, continuity, or timelines of project implementation.
- g) The Agency/ Selected Bidder shall be responsible for mobilization of eligible candidates for the training program in coordination with local stakeholders, Panchayati Raj Institutions, and district administration. The mobilization process shall ensure inclusion of target groups as defined in the project guidelines.
- h) The Agency/ Selected Bidder shall ensure that all training materials, stationery, uniforms (if applicable), and other learning aids are provided free of cost to the candidates enrolled under the project. All materials shall conform to the standards prescribed by the Sector Skill Council (SSC) or NSDC, as applicable.



- i) The Agency/ Selected Bidder shall maintain records of mobilization, enrollment, attendance, training progress, certification, and placement, and submit periodic reports to Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA in the prescribed formats.
- j) The Agency/ Selected Bidder shall not make or permit any change in its constitution or legal status, including but not limited to change in ownership, partnership, shareholding or organizational structure without the prior written consent of the JRDA, after the award or execution of contract. Any such change made without the JRDA's prior written approval shall be deemed a breach of contract entitling the JRDA to take appropriate action as per the terms of the contract.

8.5 Liquidated Damages

The Agency/ Selected Bidder shall accomplish the Scope of Work under this Agreement as per the Timelines and as per the service levels as detailed in the RFP. If the Agency/ Selected Bidder fail to achieve the Timelines or the Service Levels due to reasons attributable to the Agency/ Selected Bidder, the Agency/ Selected Bidder shall be liable to pay liquidated damages. In case the Agency/ Selected Bidder is not solely liable for the breach of the timelines or the service level, amount of liquidated damages shall be deducted on proportionate / pro rata basis depending upon the Agency/ Selected Bidder' extent of fault in such breach of the timelines or the service level. Payment of liquidated damages shall not be the sole and exclusive remedies available to The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA and the Agency/ Selected Bidder shall not be relieved from any obligations by virtue of payment of such liquidated damages. Liquidated damages will be capped up to 5% of the Contract Price. If the liquidated damages cross the cap on liquidated damages as mentioned herein, Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, shall have the right to terminate the Agreement for default and consequences for such termination as provided in this Agreement shall be applicable. Agency/ Selected Bidder shall ensure that the range of the Services/deliverables under the Agreement shall not be varied, reduced or increased except with the prior written agreement between The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA and the Agency/ Selected Bidder in accordance with the provisions of Change Control set out in this Agreement.

8.6 Breach and Rectification

Events of Default by the Agency/ Selected Bidder and Breach of Contract:

Including but not limited to the failure on the part of the Agency/ Selected Bidder to perform any of its obligations or comply with any of the terms of this RFP shall constitute an event of default on the part of the Agency/ Selected Bidder. The events of default as mentioned above may include inter - alias the following: -

- a) The Agency/ Selected Bidder has failed to adhere to any of the requirements of the RFP and or if the Agency/ Selected Bidder has fallen short of matching such standards/ targets as the Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA may have designated with respect to any task necessary for the execution of the scope of work under this RFP. The above-mentioned failure on the part of the Agency/ Selected Bidder may be in terms of failure to adhere to timelines, standards, specifications, requirements or any other criteria as defined by The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA in the RFP.
- b) The Agency/ Selected Bidder or its Team has failed to conform with any of the service specifications

as set out in the RFP or has failed to adhere to any amended direction, modification or clarification as issued The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA during the Term of this Agreement and which The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad deems proper and necessary for the execution of the scope of work under this RFP.

- c) The Agency/ Selected Bidder have failed to demonstrate or sustain any representation or warranty made by it in this Agreement, with respect to any of the terms of its Proposal, the RFP.
- d) There is a proceeding for bankruptcy, insolvency, winding up or there is an appointment of receiver, liquidator, assignee, or similar official against or in relation to the Agency/ Selected Bidder.
- e) Undue delay in achieving the agreed timelines for delivering the services under this RFP.
- f) The Agency/ Selected Bidder Team have failed to comply with or are in breach or contravention of any applicable laws.
- g) Quality of deliverables and services consistently not being to the satisfaction of Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA.
- h) If the Agency/ Selected Bidder in the judgment of The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA or any of its nominated agencies has engaged in corrupt or fraudulent practices in competing for or in executing this RFP.
- i) Payments upon Termination: - In the event of any termination of Contract in part or full, Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad shall pay for the Services successfully rendered by Agency/ Selected Bidder prior to effective date of termination as per payment terms. Any and all payments under this clause shall be payable only after the Agency/ Selected Bidder has complied with and completed the transition and exit management as per the Exit Management Plan to the satisfaction of Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad. In case of expiry of Contract period, the last due payment shall be payable to the Agency/ Selected Bidder after the Agency/ Selected Bidder has complied with and completed the transition and exit management as per the Exit Management Plan to the satisfaction of Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA.
- j) Any other act, omission or conduct by the agency/selected bidder that is contrary to, inconsistent with, or in violation of any provisions of this RFP, or any law, rule, regulation or statutory requirement applicable to the subject matter of this agreement, shall constitute a breach and JRDA shall free to take actions as per the applicable rules and RFP document.

8.7 Conflicts of Interest

- a) The Agency/ Selected Bidder shall hold The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA interest's paramount, without any consideration for future work, and strictly avoid conflict of interest with other assignments or their own Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad interests. If during the period of Contract, a conflict of interest arises for any reasons, the Agency/ Selected Bidder shall promptly disclose the same to Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, Dhanbad.
- b) The Agency/ Selected Bidder should make sure that their staff does not engage either directly or indirectly, in any business or professional activities that would conflict with the activities assigned to



them under or pursuant this RFP.

8.8 Dispute Resolution

Any dispute, controversy or claim arising out of or relating to this agreement or the breach, termination or validity thereof, shall first be attempted to be resolved by direct negotiation between senior executives of the parties within 30 days of receipt of written notice. If unresolved the parties may approach the court of law. The civil court of Dhanbad and The High Court of Ranchi shall have exclusive jurisdiction.



Annexure-I Bidding Format Check-list

Sr. No.	Documents required	Submitted (Y / N)	(Page No.)
1	Format for submission of queries		
2	Format for Particulars of the Bidder		
3	Bidders Average Turnover last 3 financial years		
4	Format for Self-declaration by Bidder for not being blacklisted		
5	Format for Technical Proposal Cover Letter		
6	Experience Brief		
7	Format for Performance Bank Guarantee		
8	Format for Financial Bid (Cover Letter)		
9	Format for Price Bid		



Annexure-II Format for Submission of Queries

[ON BIDDERS LETTERHEAD]

To

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA
Jharia Rehabilitation and Development Authority, Dhanbad
Hatia More, Golf Ground Road, Hirapur, Po & District-Dhanbad

Date: DD/MM/YYYY

Sub: Submission of Clarifications by <firm name>

Ref: RFP No: _____ Dated: __/__/____

Dear Sir,

We have gone through the bid document and have the following queries. Request you to kindly address the same. We seek your clarification on the queries mentioned below.

Sr. No.	Clause No in RFP	Page Number	Existing Clause	Query/Remarks

Signature of Authorized Representative

Name of Agency/ Selected Bidder

Full Address:

Telephone No:

Date:

Annexure-III Format for Particulars of the Bidder

Details of the Bidder (Company)		
A	Name of the Bidder	
B	Address of the Bidder	
C	Year of Incorporation	
D	Registration Number & Registration Authority	
E	Legal Status (Public/Private)	
F	Name & Designation of the Authorized person to whom all references shall be made regarding this RFP	
G	Telephone No. (with STD Code)	
H	E-Mail of the Contact person:	
I	Website	
J	Financial Detail (Organization's turnover of last three financial years)	FY 2021-22: FY 2022-23: FY 2023- 24/2024-25:
K	GSTIN Number	
L	PAN	
M	EMD Details	

Signature of Authorized Representative

Name of Agency/ Selected Bidder:

Full Address:

Telephone No:

Date:



Annexure-IV Format for Bidders Consolidated Turnover for Last 3 Financial Years

Date: DD/MM/YYYY

To

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA
Jharia Rehabilitation and Development Authority, Dhanbad
Hatia More, Golf Ground Road, Hirapur, Po & District-Dhanbad

Subject: Selection of an Agency for residential skill development training program in multiple trades under JRDA at Belgaria Dhanbad, Jharkhand. (RFP No: _____ Dated: __/__/____)

Sir/ Madam,

I have carefully gone through the Terms & Conditions contained in the RFP Document for Subject: Selection of an Agency for residential skill development training program in multiple trades under JRDA at Belgaria Dhanbad, Jharkhand.

I hereby declare that below are the details regarding overall average turnover over last 3 financial years for our organization.

Sr. No.	Details	Average Turnover		
		Year 2021-22	Year 2022-23	Year 2023-24/24-25
1	Consolidated Turnover of Bidder			

Yours Sincerely,
Signature of Authorized Representative
Name of Agency/ Selected Bidder:
Full Address:
Telephone No.:



Annexure-V Format for Self-Declaration by Bidder for Not Being Blacklisted

[ON BIDDERS LETTER HEAD]

To

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA
Jharia Rehabilitation and Development Authority, Dhanbad
Hatia More, Golf Ground Road, Hirapur, Po & District-Dhanbad

Sub: Declaration of no valid ineligibility for corrupt or fraudulent practices or blacklisted by Government (Central or State)/Semi-Govt. or PSU as on 31-03-2025.

Ref Subject: Selection of an Agency for residential skill development training program in multiple trades under JRDA at Belgaria Dhanbad, Jharkhand. (RFP No: _____ Dated: __/__/____)

Sir/ Madam,

In response to the above-mentioned RFP I, _____, as _____ <Designation> _____ of M/s _____, hereby declare that our Company / Firm _____ has not been declared blacklisted or ineligible to participate for bidding by any State/Central Govt., Semi-Govt. or PSU in last years from the date of submission of bid.

Date:

Signature of Authorized Representative

Name of Agency/ Selected Bidder:

Full Address:

Telephone No.:



Annexure-VI Format for Technical Proposal (Cover Letter)

Date: DD/MM/YYYY

To

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA
Jharia Rehabilitation and Development Authority, Dhanbad
Hatia More, Golf Ground Road, Hirapur, Po & District-Dhanbad

Sub: Submission of Technical Compliance Proposal

Ref: Selection of an Agency Bidder for residential skill development training program in multiple trades under JRDA at Belgaria Dhanbad, Jharkhand.

(RFP No: _____ Dated: / /) Sir/

Madam

Having examined the RFP, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide services as required and outlined in the RFP. We attach here to our responses to Technical Compliance Criteria.

We confirm that the information contained in these responses or any part thereof, including the exhibits, and other documents and instruments delivered or to be delivered to Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA, is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short- listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the selection process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the RFP document.

We hereby declare that in case we are chosen as successful bidder, we shall submit the PBG in the form prescribed in the RFP. We do hereby undertake, that until a contract is prepared and executed, this bid together with your written acceptance thereof, the RFP and placement of letter of intent awarding the contract, shall constitute a binding contract between us.

We agree that you reserve the right in absolute sense to reject all or any of the products/ services specified in the RFP response with or without assigning any reason whatsoever.

It is hereby confirmed that I am entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Representative

Name of Agency/ Selected Bidder:

Full Address:

Telephone No.

Date:



Annexure-VII Format for Experience Brief

List of Project executed by the bidder to meet the minimum eligibility criteria and scoring criteria.

Sl. No.	Name of Project	Date of work order/MOU (DD.MM.YY)	Brief about Training Provided and in Which trade	No of candidates training and Placement	Total Contract Value (inclusive of all taxes)	Date of Project completion/Expected date of completion
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						



Annexure-VIII Format for performance Bank Guarantee

PERFORMANCE BANK GUARANTEE

To

.....(name of Employer's Representative)
.....(address of Employer's Representative)

WHEREAS..... (name and address of Contractor) hereafter called the "the Contractor") has undertaken, in pursuance of Contract No. dated to execute [name of Contract and brief description of Works] (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligation in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you on behalf of the Contractor, up to a total of [amount of guarantee]* (in words), such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between your and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 06 months from the date of completion of the contract.

Signature and Seal of the guarantor.....
Name of Bank.....
Address.....
Date.....

*An amount shall be inserted by the Guarantor, representing the percentage the Contract Price specified in the Contract including additional security for unbalanced Bids, if any and denominated in Indian Rupees.

Annexure-IX: Format for Financial Bid (Cover Letter) -

[ON BIDDER'S LETTERHEAD]

To

The Office of the Deputy Commissioner Dhanbad cum Deputy CEO JRDA
Jharia Rehabilitation and Development Authority, Dhanbad
Hatia More, Golf Ground Road, Hirapur, Po & District-Dhanbad

Date: DD/MM/YYYY

Sub: Covering letter for Financial Bid for referred Bidding Document

Ref: Selection of an Agency for residential skill development training program in multiple trades under JRDA at Belgaria Dhanbad, Jharkhand. .

(Bidding Document No: _____ Dated: /_____/_____))

Dear Sir/ Madam,

Having examined the RFP, the receipt of which is hereby duly acknowledged, we the undersigned, offer to be the Agency/ Selected Bidder and carry out the work as outlined in the RFP. We have carefully read and understood the terms and conditions of the RFP applicable to the Bidding Document and we do hereby undertake Services as per these terms and conditions. We declare that our prices are as per the conditions/ specifications and bid documents. We do hereby undertake that, in the event of acceptance of our bid, the Services shall be completed as stipulated in the Bidding Document.

We hereby confirm that all the prices mentioned in the financial bid are in Indian National Rupee (INR) only and shall remain valid throughout the contract agreement period.

We agree for unconditional acceptance of all the terms and conditions set out in the RFP document and also agree to abide by this Bidding Document. We hereby declare that in case the contract is awarded to us, we shall submit the contract Performance Security in the form prescribed in the RFP. We agree that you are not bound to accept any bid you may receive. We also agree that you reserve the right in absolute sense to reject the bid completely with or without assigning any reason whatsoever.

It is hereby confirmed that I am entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature of Authorized Representative:

Name of firm:

Address and Contact No:

Date:



Annexure-X: Format for Financial Bid

Sl. No.	Description	Standard training cost per trainee	Assessment cost per trainee	Boarding and Lodging Expense per trainee	Beneficiary Travel cost	Uniform cost per trainee	Post Placement Support per trainee	Total Cost per trainee (inclusive of all Taxes)	No. of trainees	Total Cost (inclusive of all Taxes)
1.	Warehouse Executive ISC/Q0301 - 600 Hrs.								360	
2.	Retail Store Ops Assistant RAS/Q0101 - 420 Hrs.								360	
3.	Retail Sales Executive RAS/Q0109 - 570 Hrs.								360	
4.	E-commerce Delivery Associate ISC/Q2603 - 570 Hrs.								360	
Grand Total (A)									1440	

Remarks: Payment to the selected bidder will be made as per the no. of candidates trained in a particular trade based on the rate quoted for cost per trainee in a particular trade.

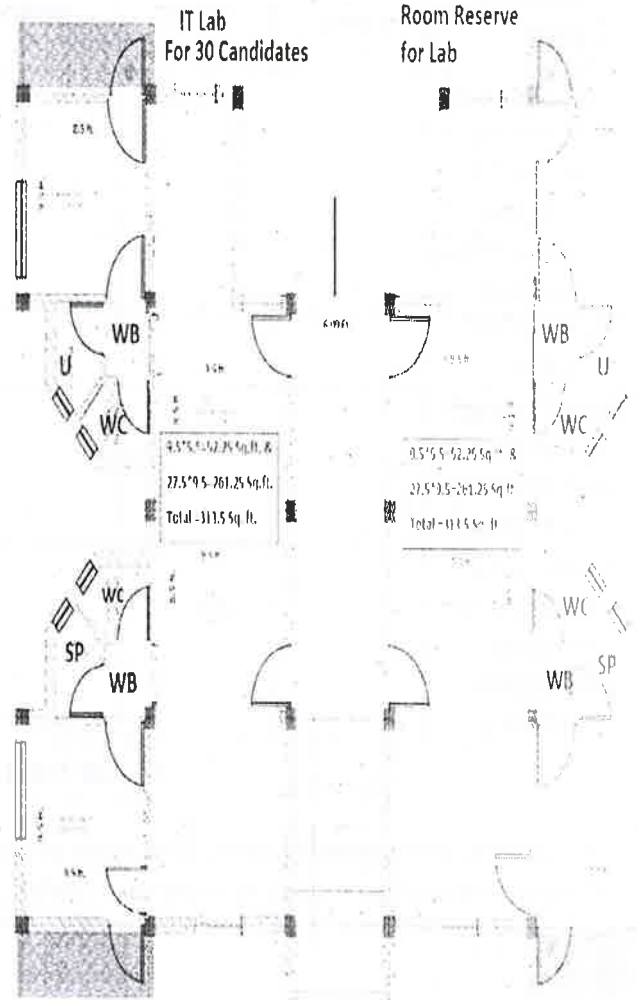
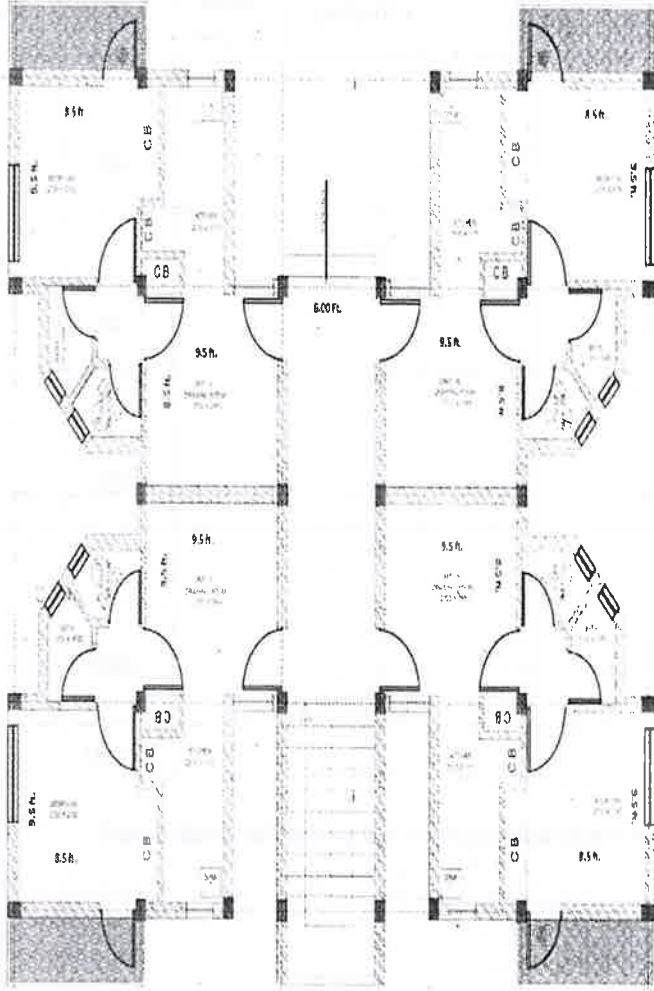
Annexure-XI: Building Floor Plan

A) Building-1 Ground Floor Plan

Existing Floor plan

Proposed Floor plan

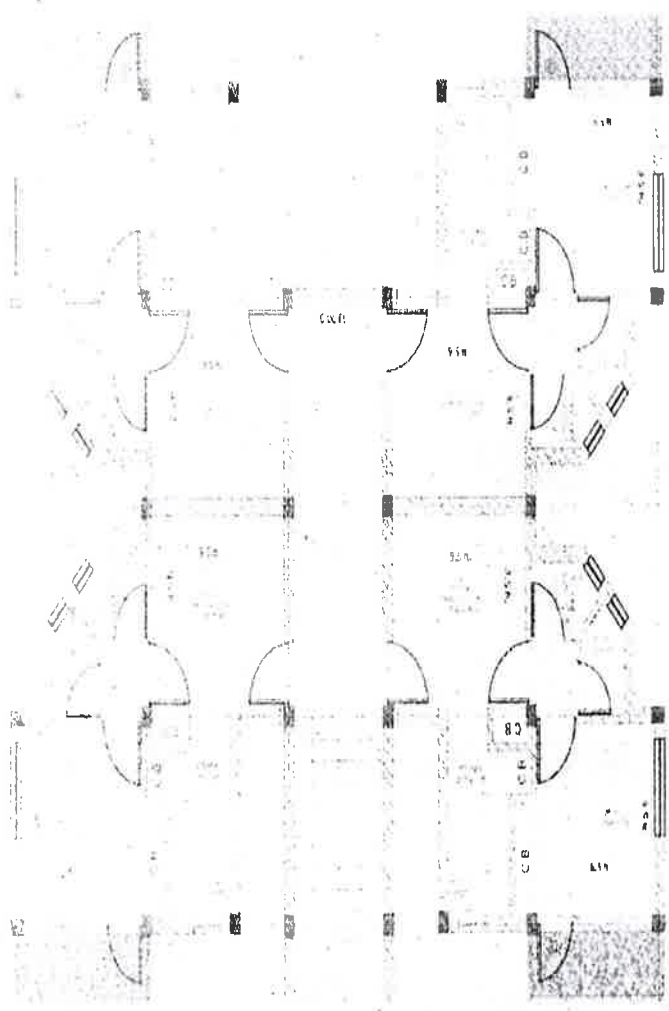
B-1_Ground Floor



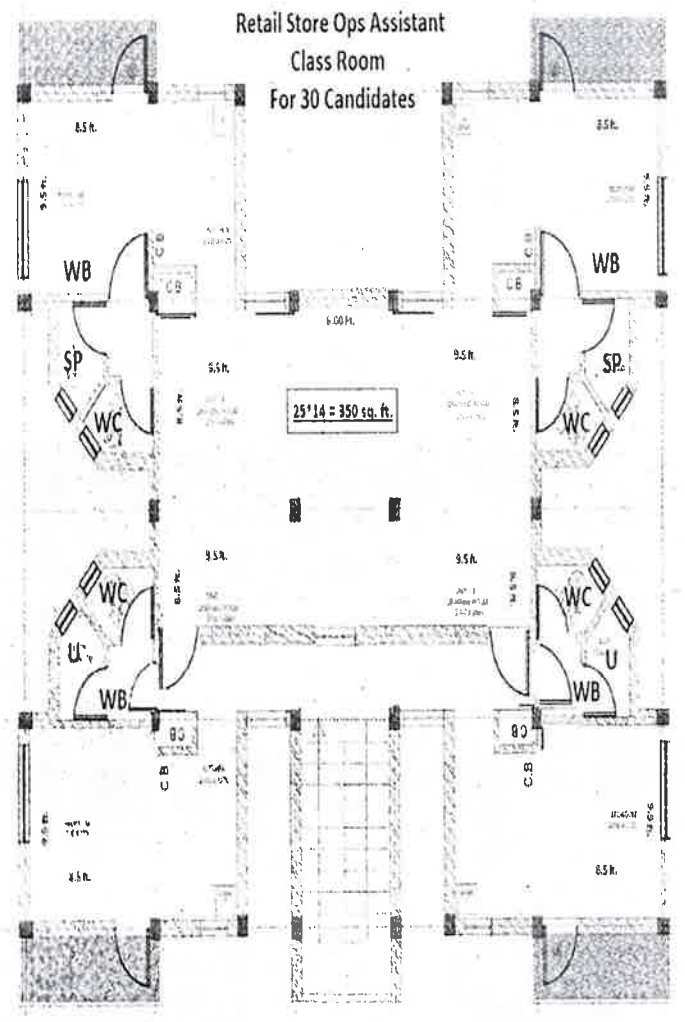
B) Building-1 First Floor Plan

1st Floor

Existing floor plan



Proposed Floor plan



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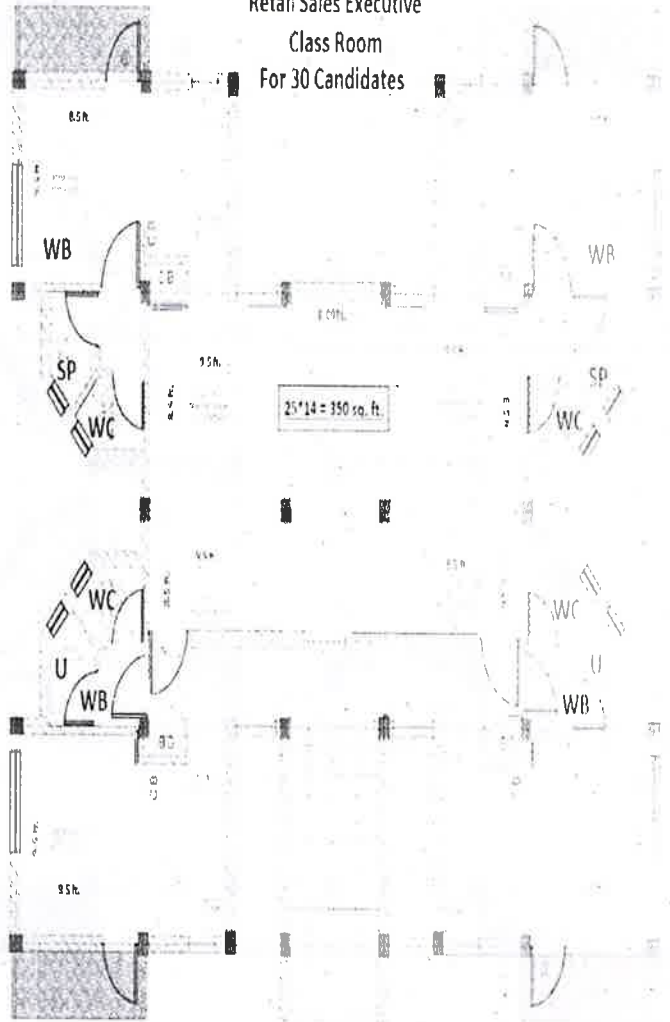
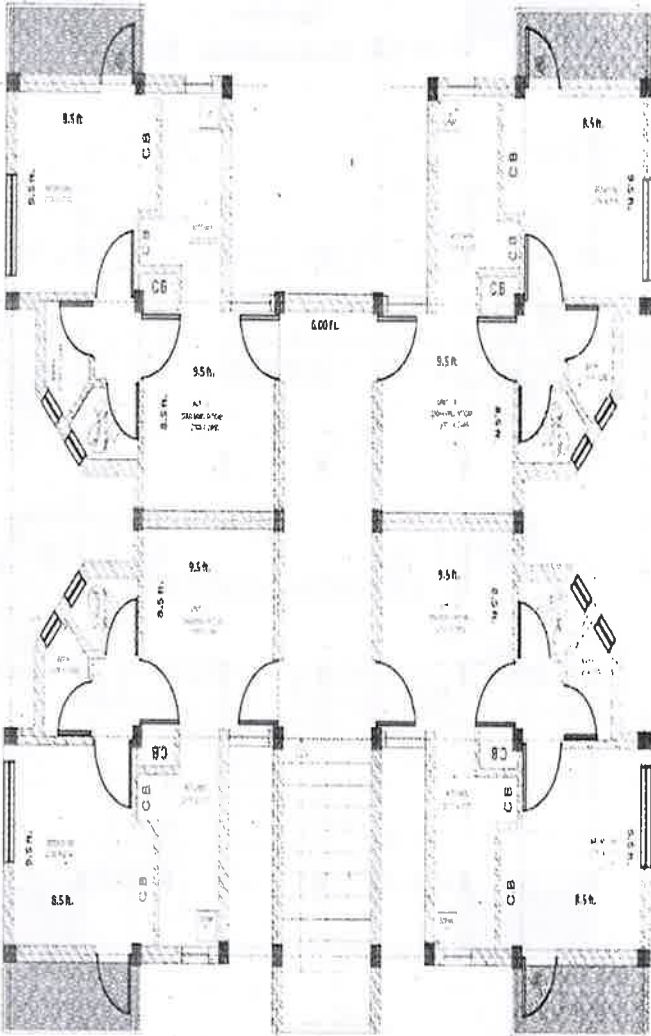
C) Building-1 Second Floor Plan

B1_2nd Floor

Existing floor plan

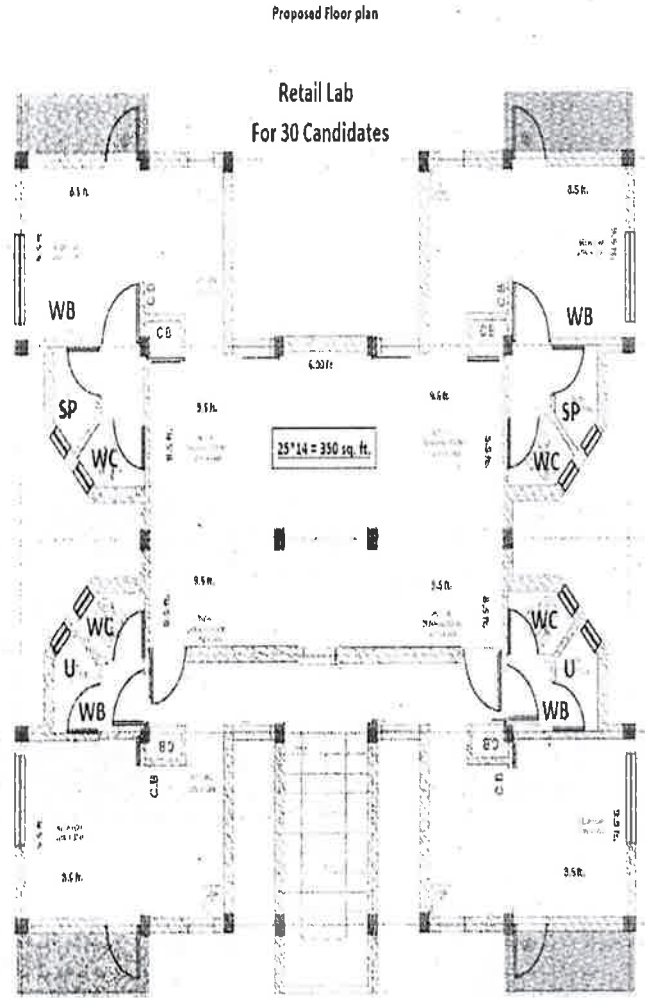
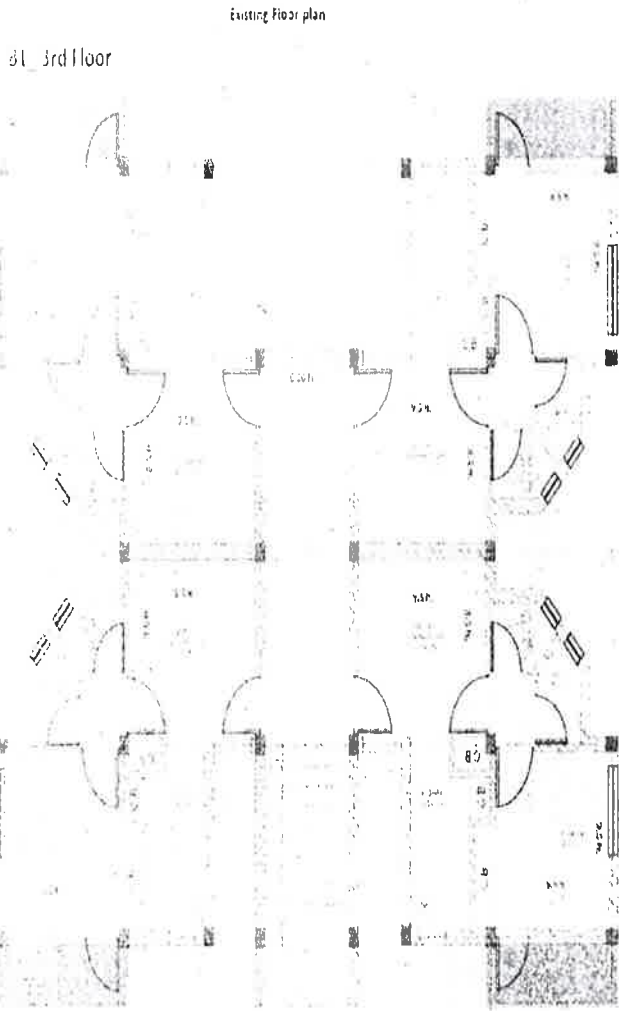
Proposed floor plan

Retail Sales Executive
Class Room
For 30 Candidates



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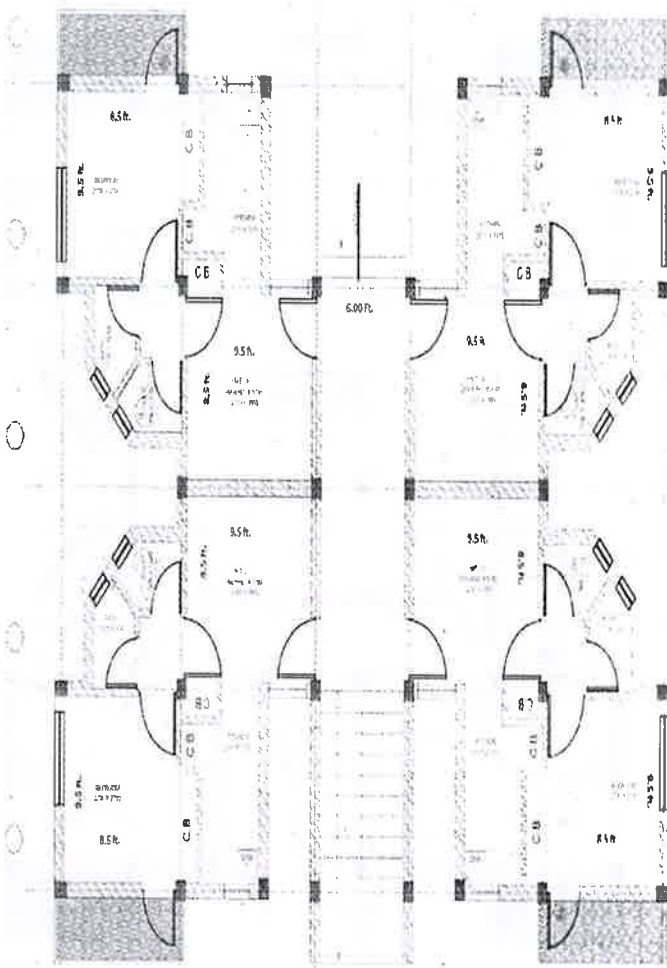
D) Building-1 Third Floor Plan



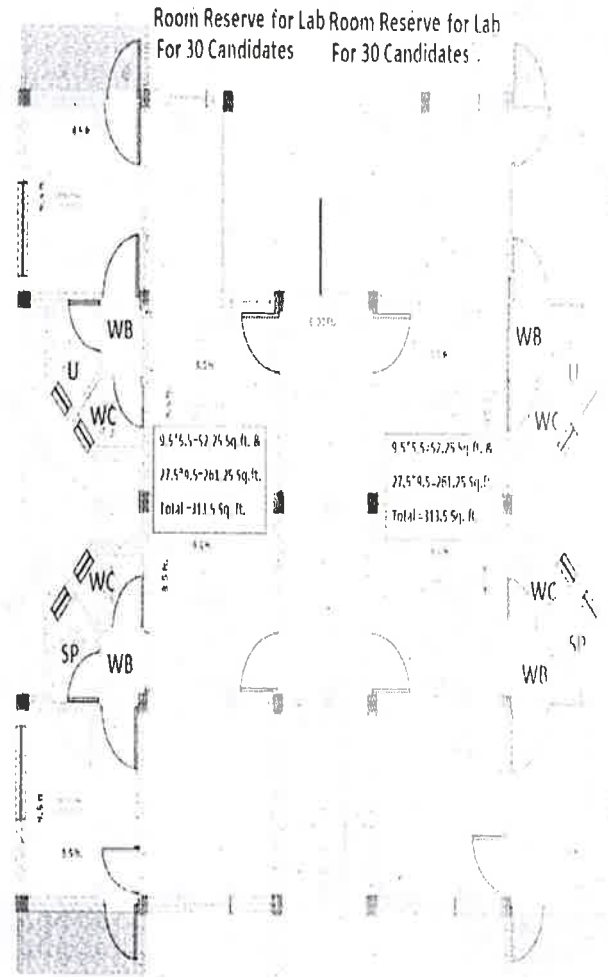
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E) Building-2 Ground Floor Plan

Existing Floor plan



Proposed floor plan

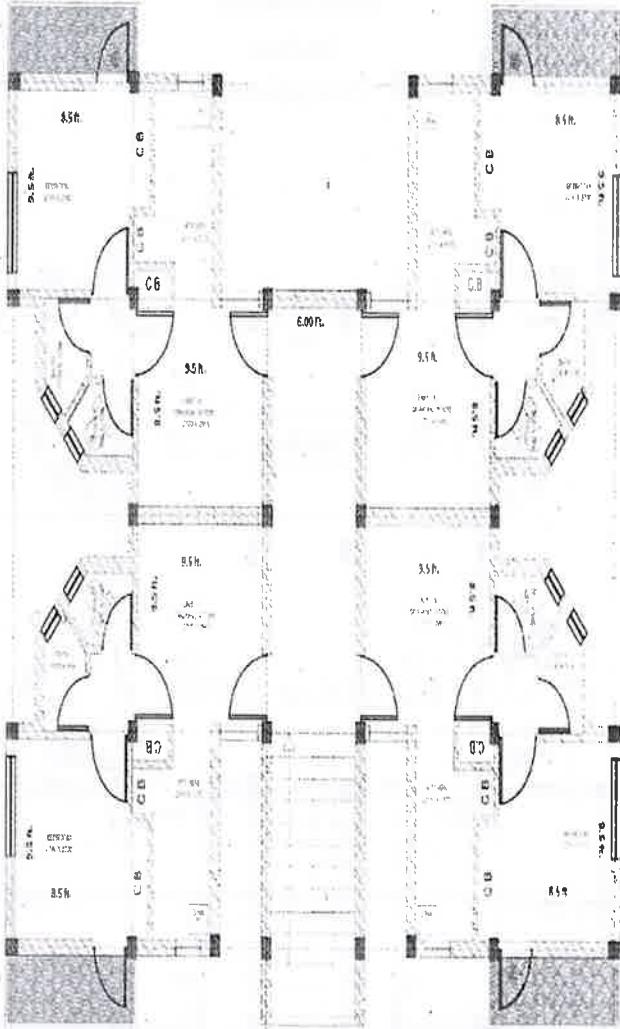


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G) Building-2 Second Floor Plan

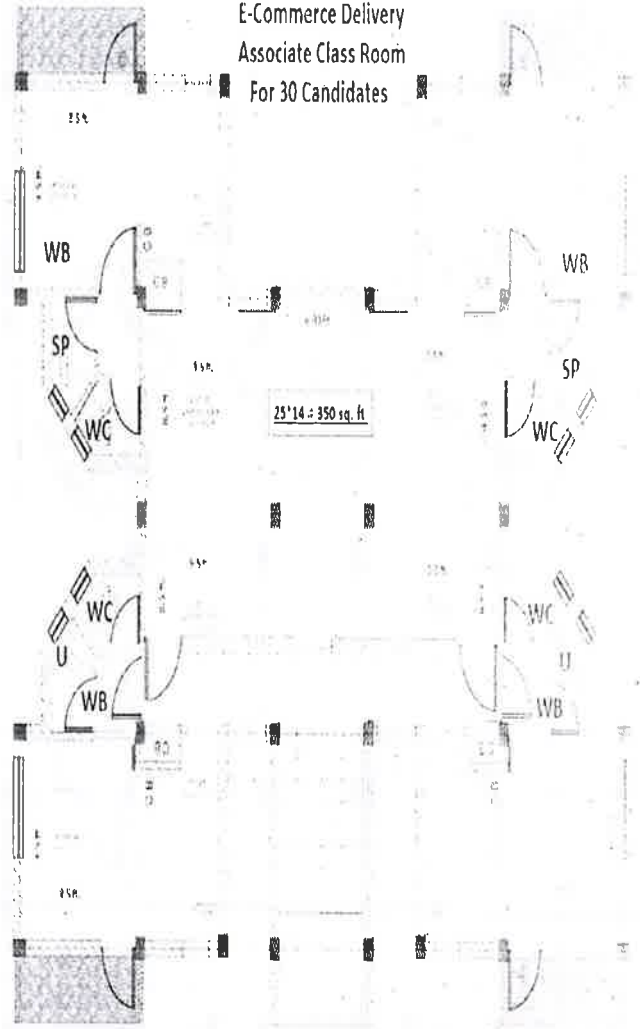
Existing Floor plan

B2_2nd Floor



Proposed floor plan

E-Commerce Delivery Associate Class Room For 30 Candidates



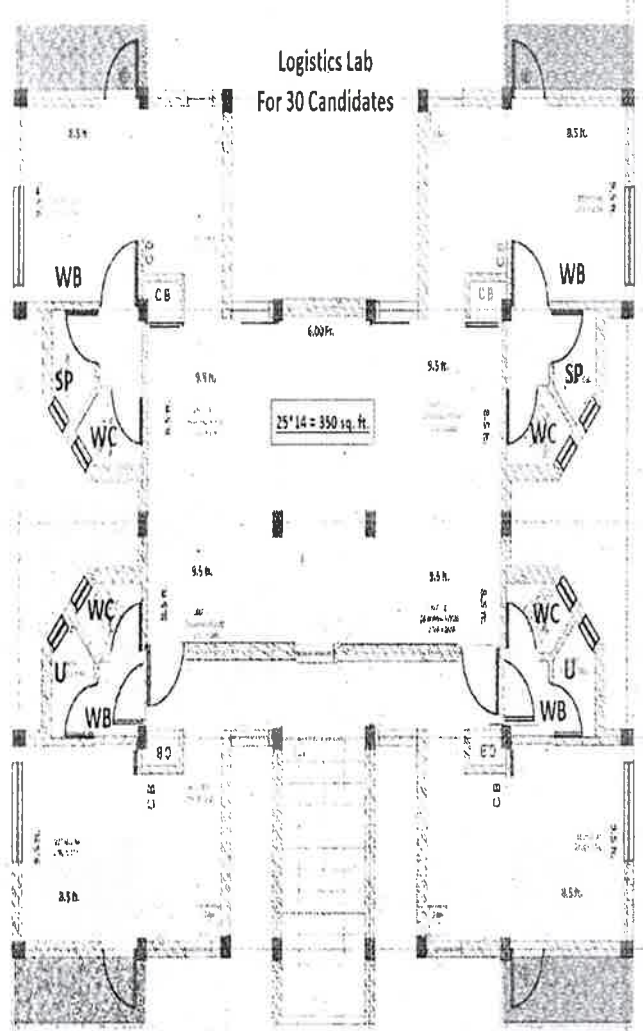
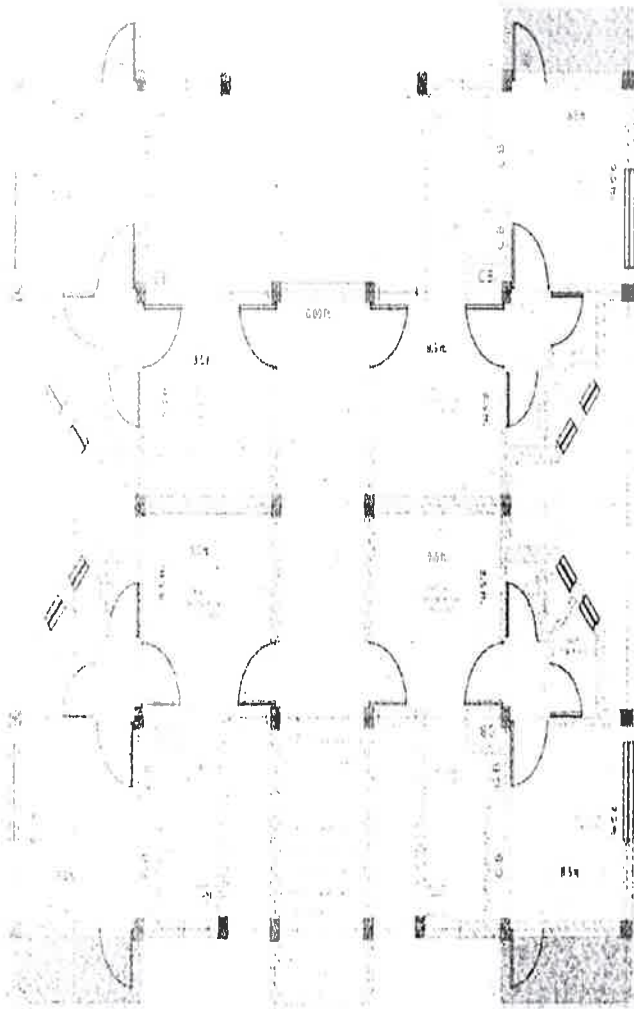
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11) Building-2 Third Floor Plan

Existing floor plan

Proposed floor plan

B2_3rd Floor



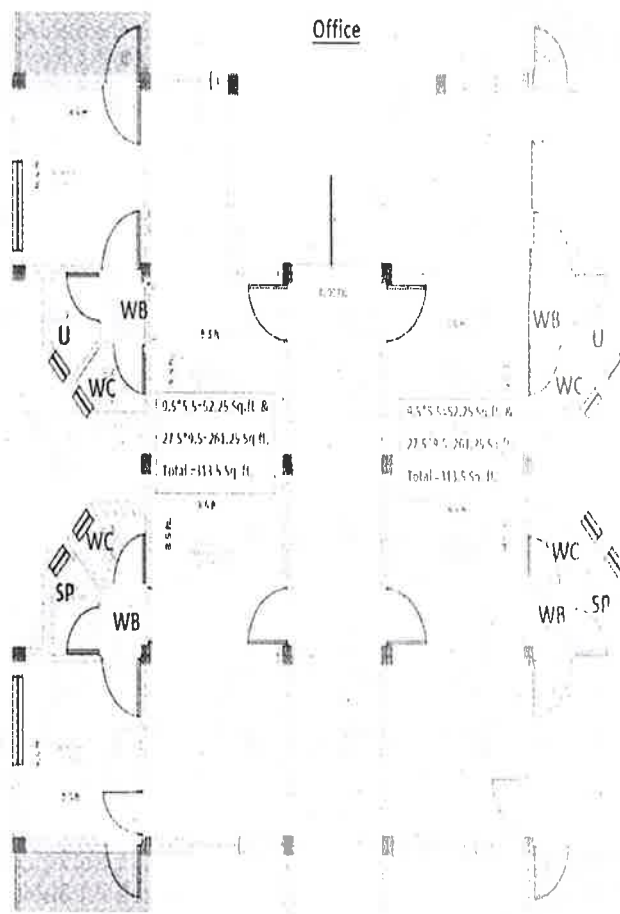
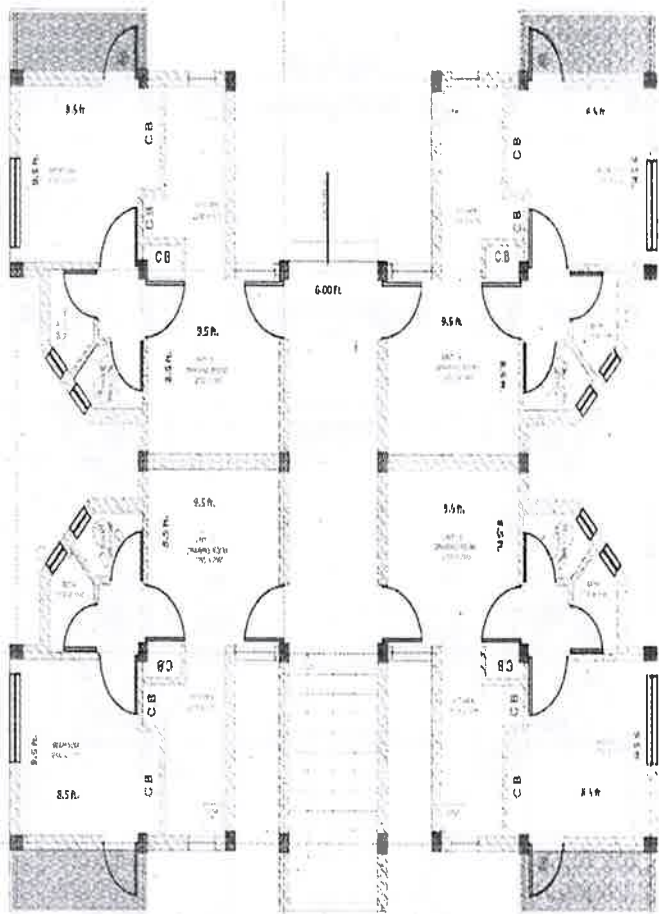
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I) Building-3 Ground Floor Plan

Existing Floor plan

Proposed Floor plan

B3_Ground Floor

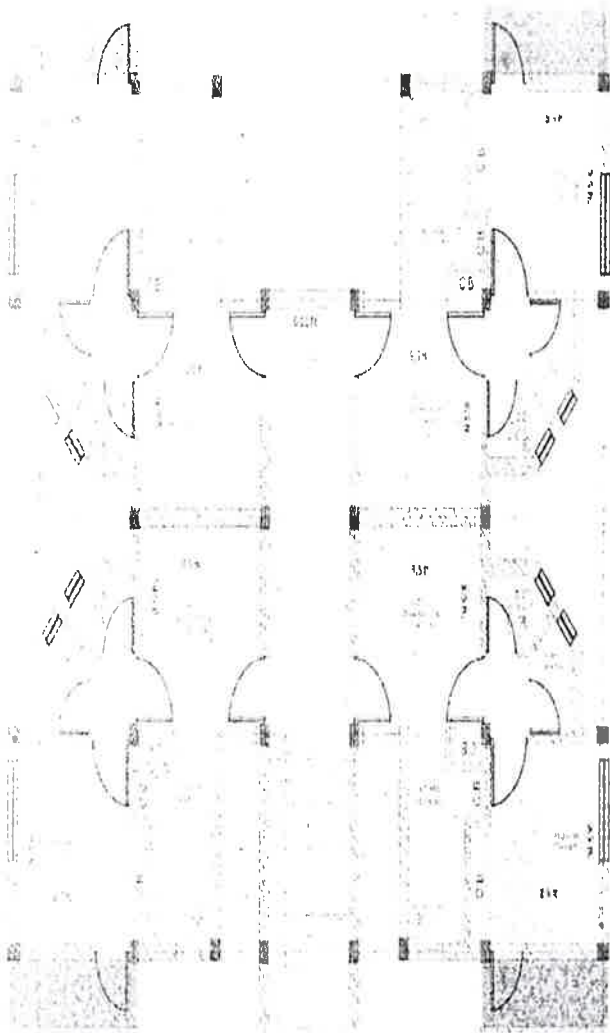


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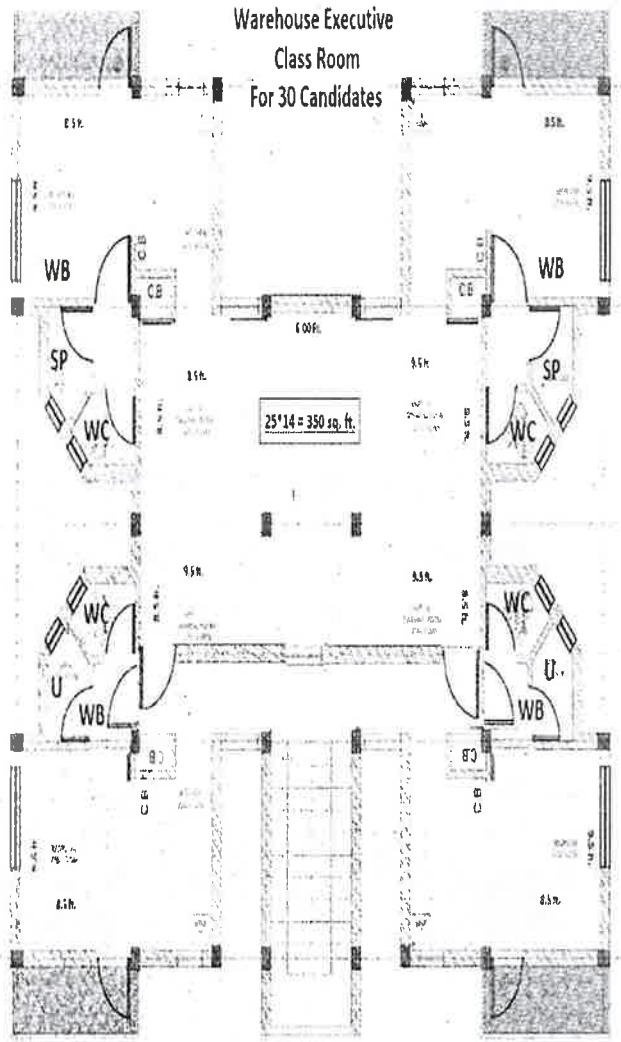
J) Building-3 First Floor Plan

Existing floor plan

B2 1st Floor



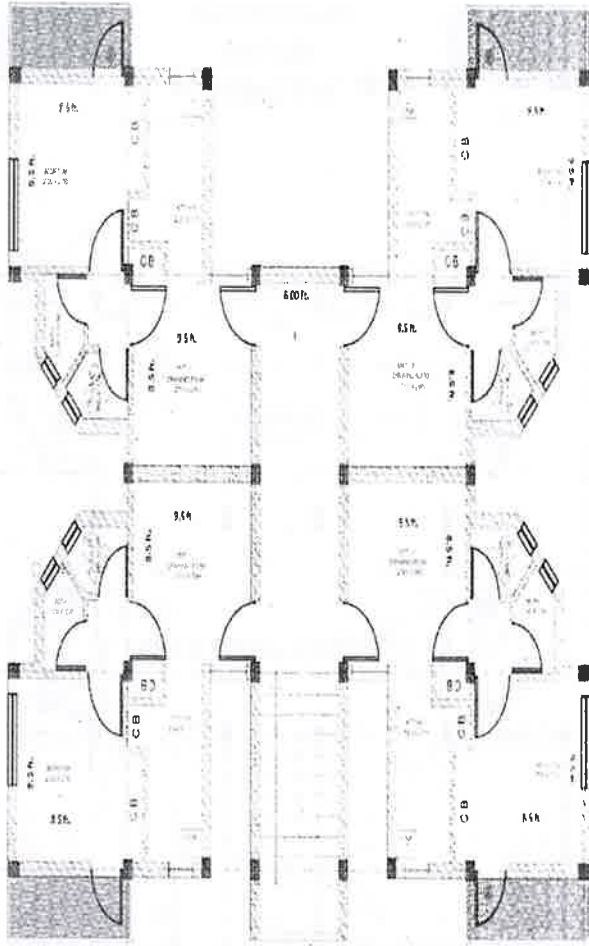
Proposed floor plan



K) Building-3 Second Floor Plan

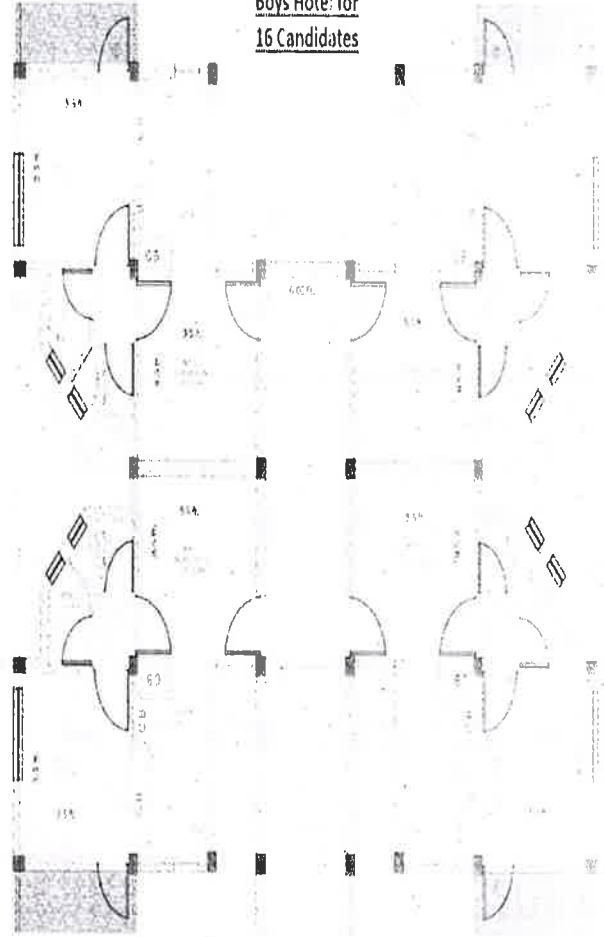
Existing floor plan

B3_2nd Floor



Proposed floor plan

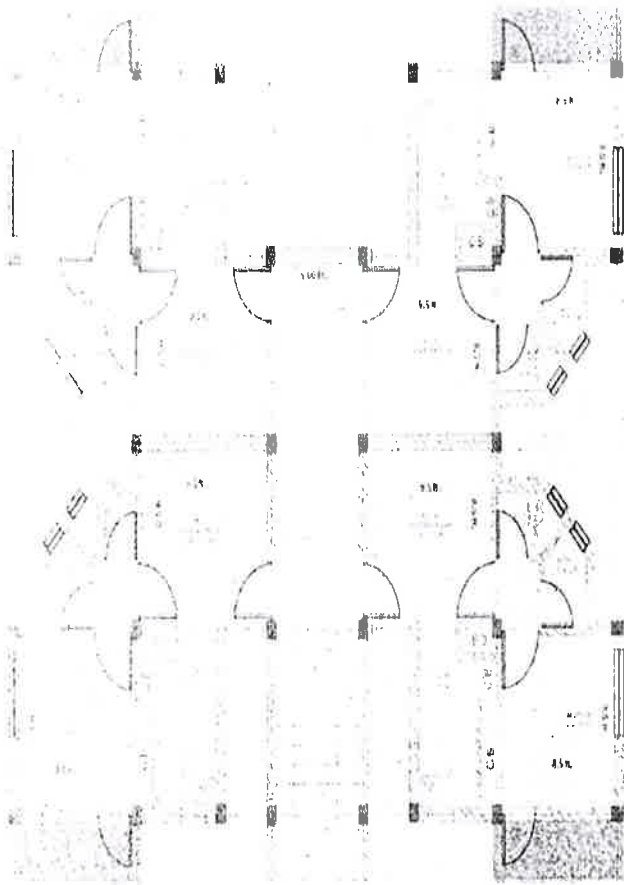
Boys' Hostel for
16 Candidates



1.) Building-3 Third Floor Plan

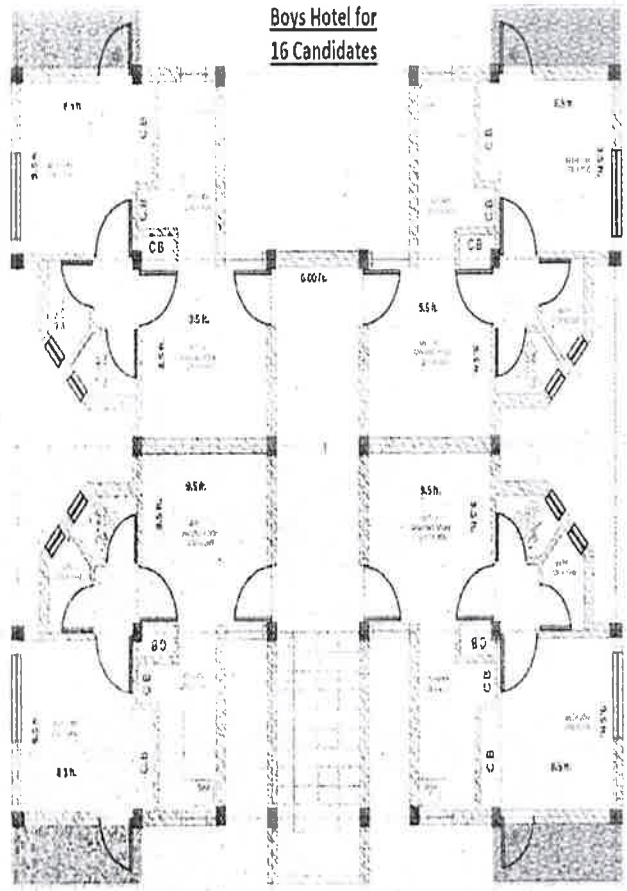
Existing Floor plan

8.5_3rd Floor



Proposed Floor plan

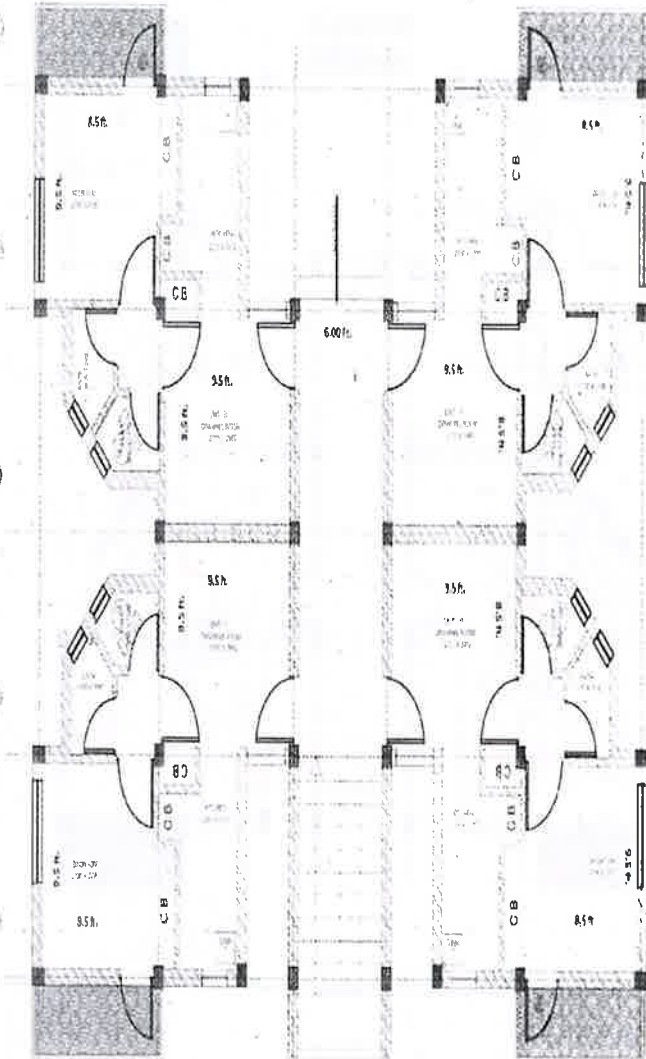
Boys Hotel for
16 Candidates



M) Building-4 Ground Floor Plan

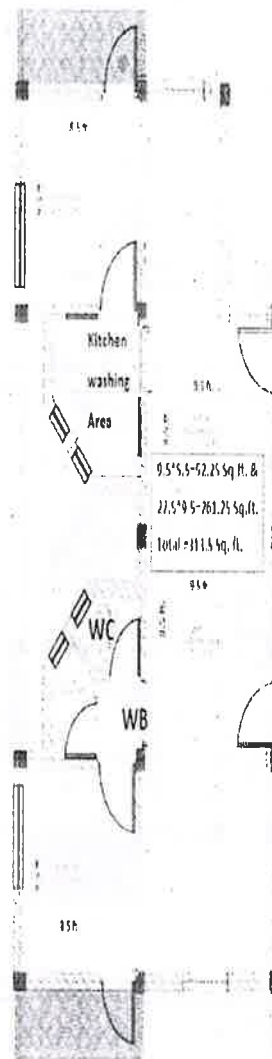
Existing Floor plan

B4_Ground Floor



Proposed Floor plan

Kitchen



Dining & Recreation Area

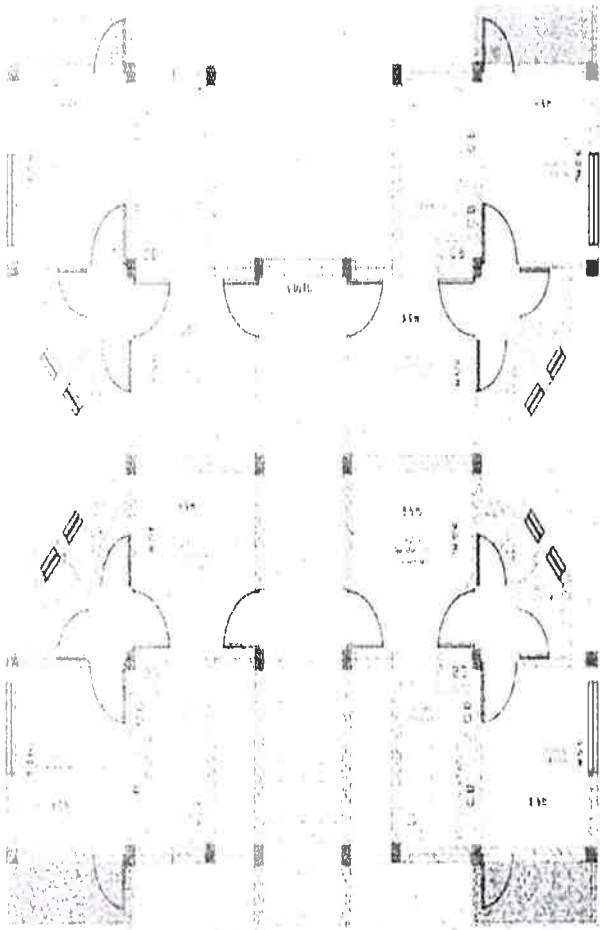


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N) Building-4 First Floor Plan

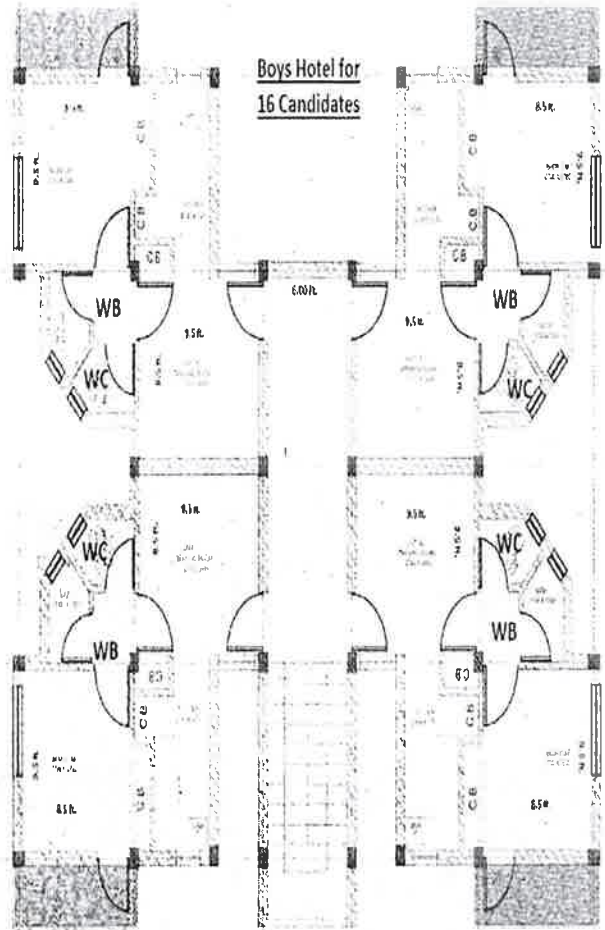
Existing Floor plan

B4 1st Floor



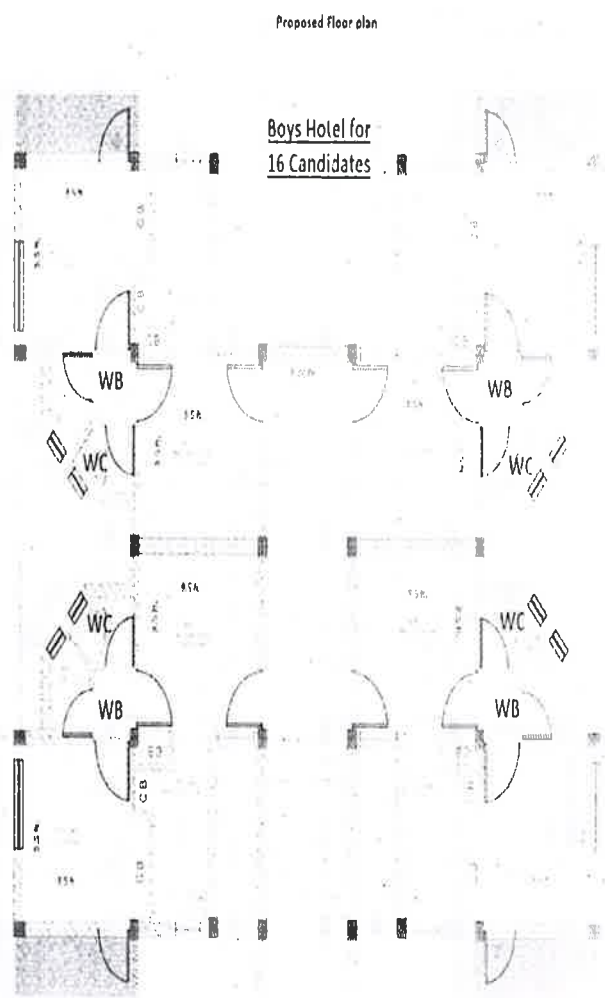
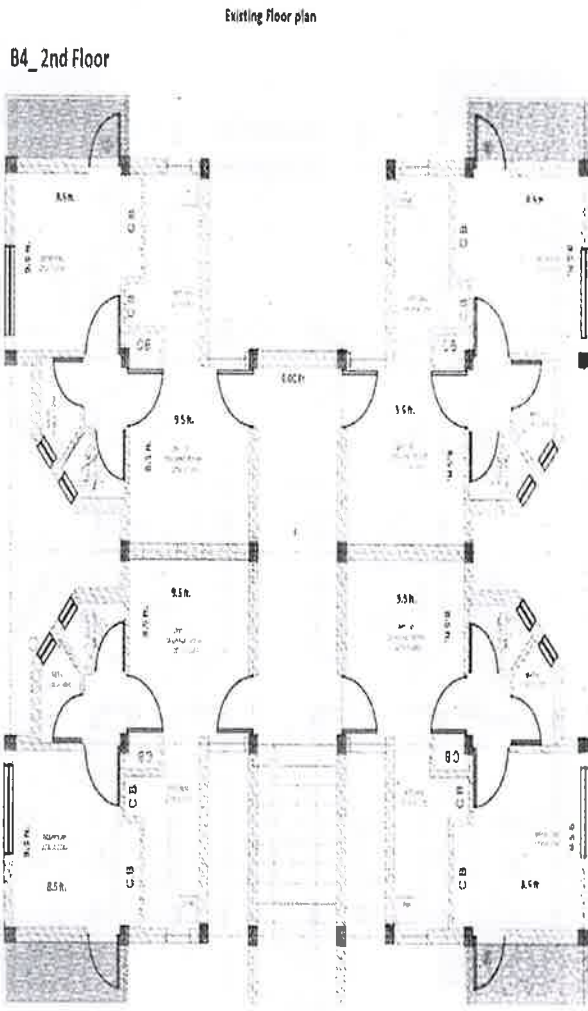
Proposed floor plan

Boys Hotel for 16 Candidates



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O) Building-4 Second Floor Plan

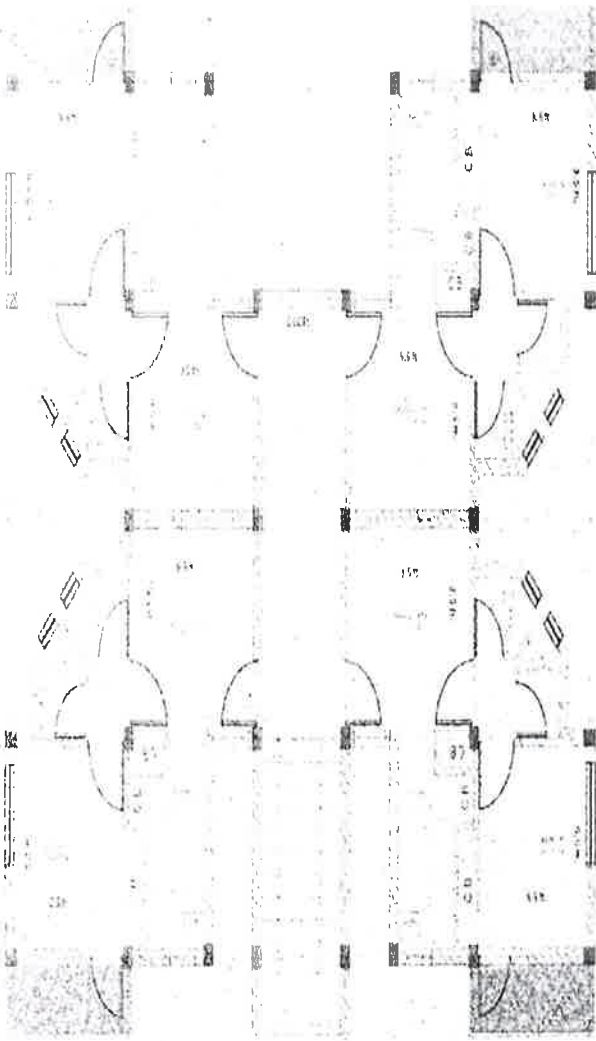


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P) Building-4 Third Floor Plan

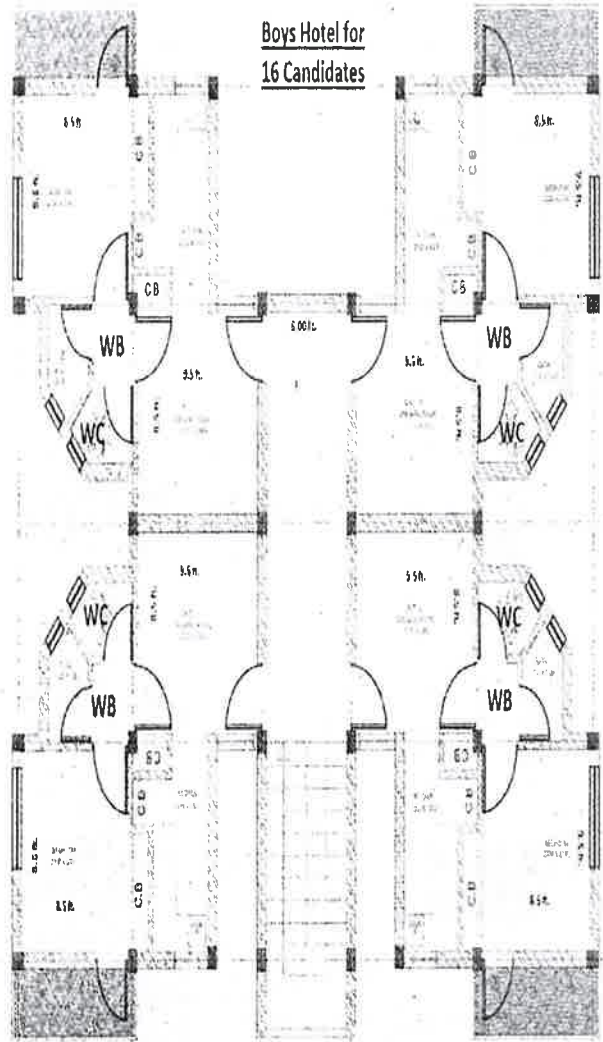
Existing floor plan

B-4_3rd Floor



Proposed floor plan

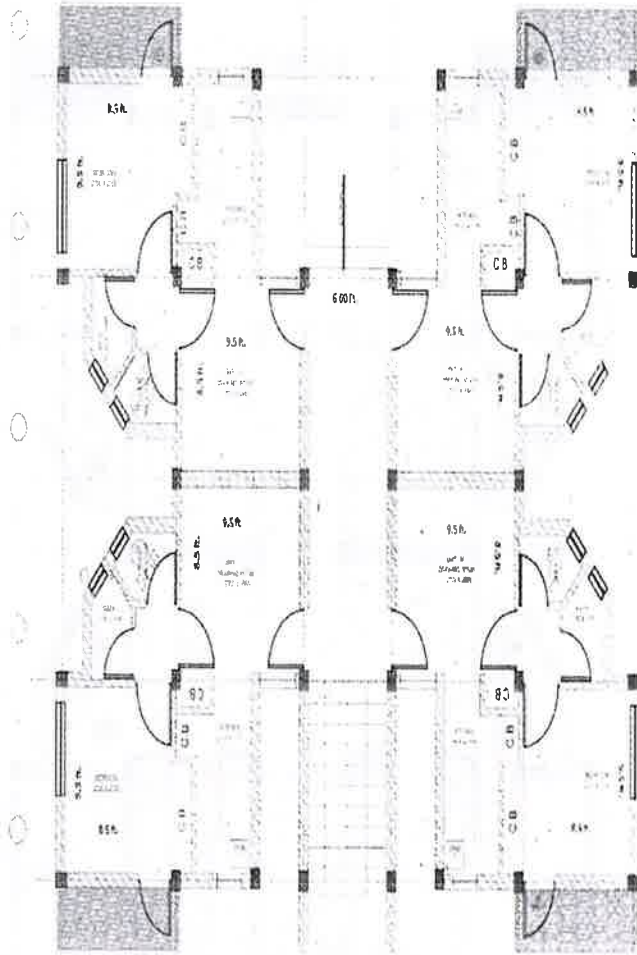
Boys Hotel for
16 Candidates



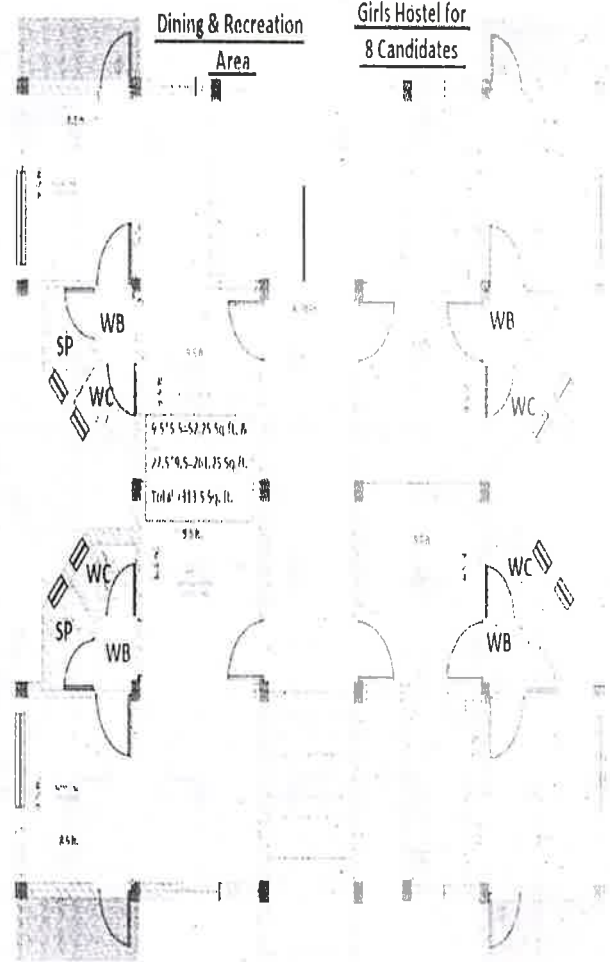
Q) Building-5 Ground Floor Plan

Existing Floor plan

B5_Ground Floor



Proposed Floor plan

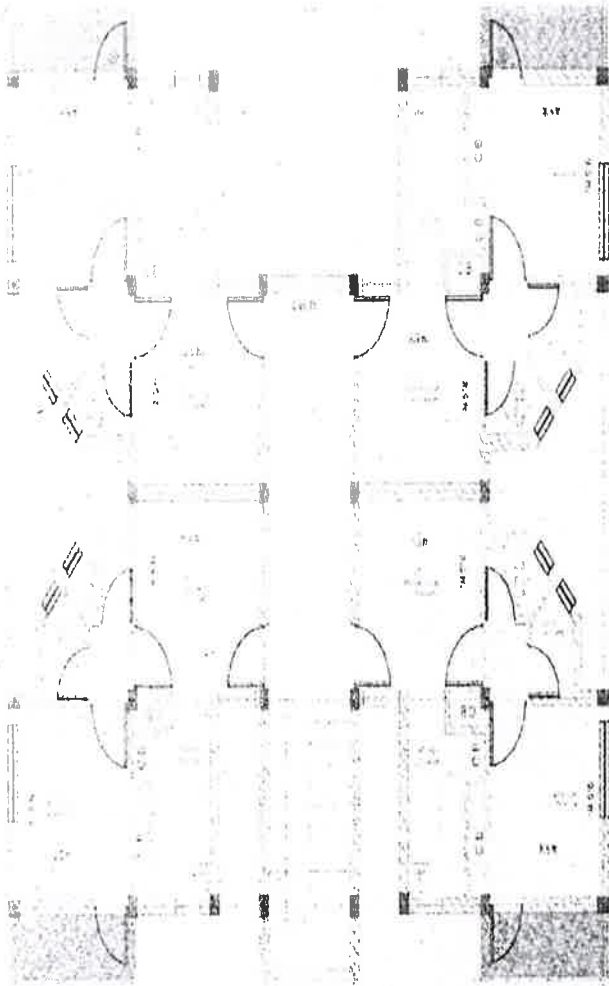


Handwritten signature

R) Building-5 First Floor Plan

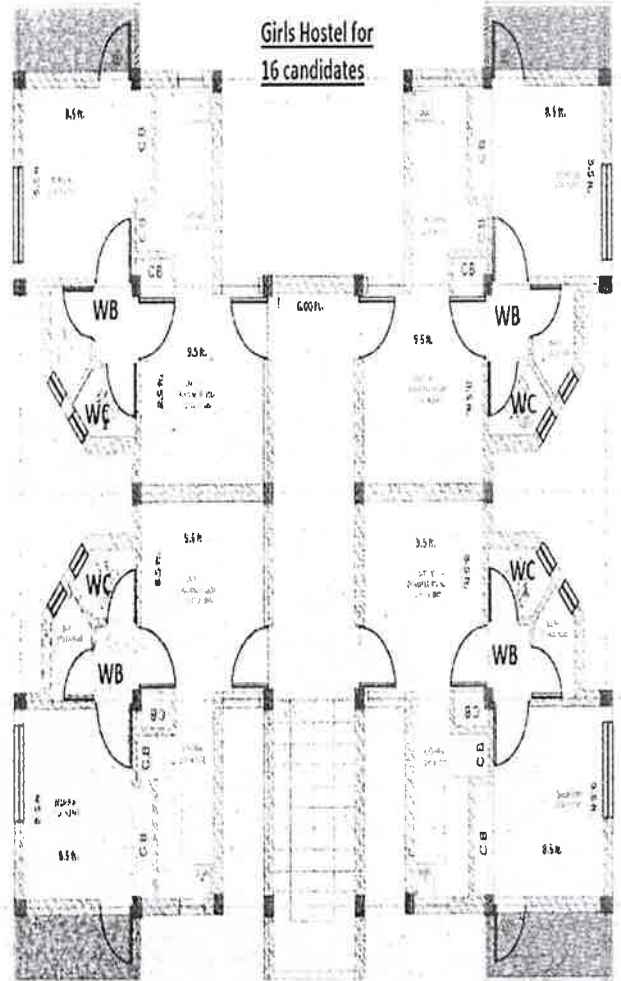
Existing floor plan

B5 1st Floor



Proposed floor plan

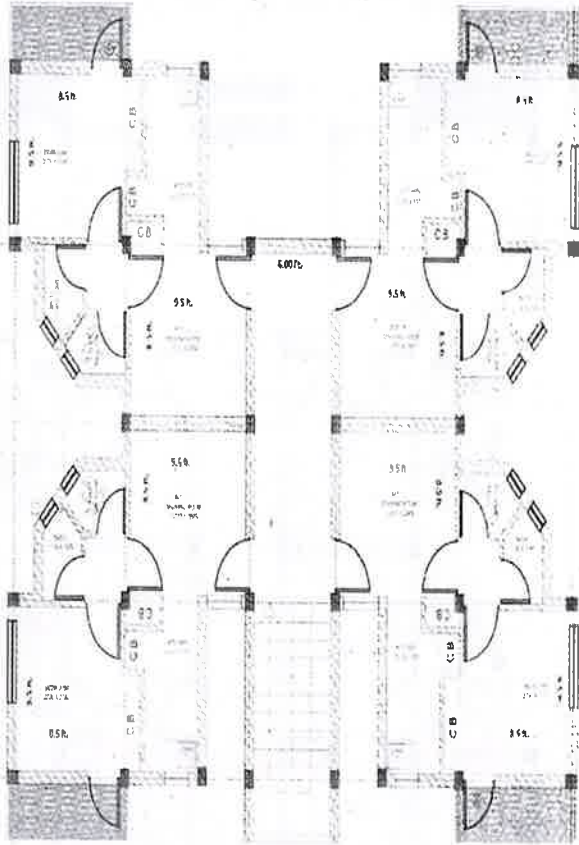
Girls Hostel for
16 candidates



S) Building-5 Second Floor Plan

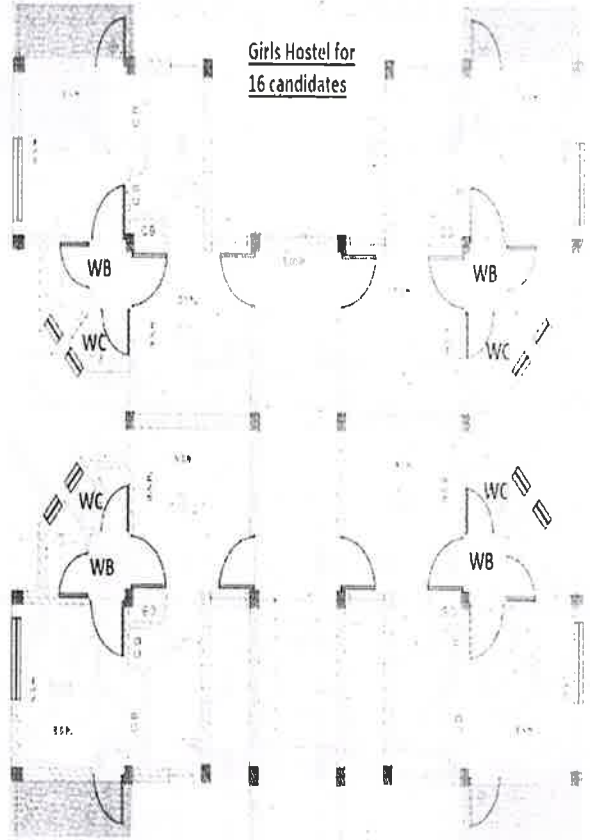
Existing Floor plan

85_2nd Floor



Proposed Floor plan

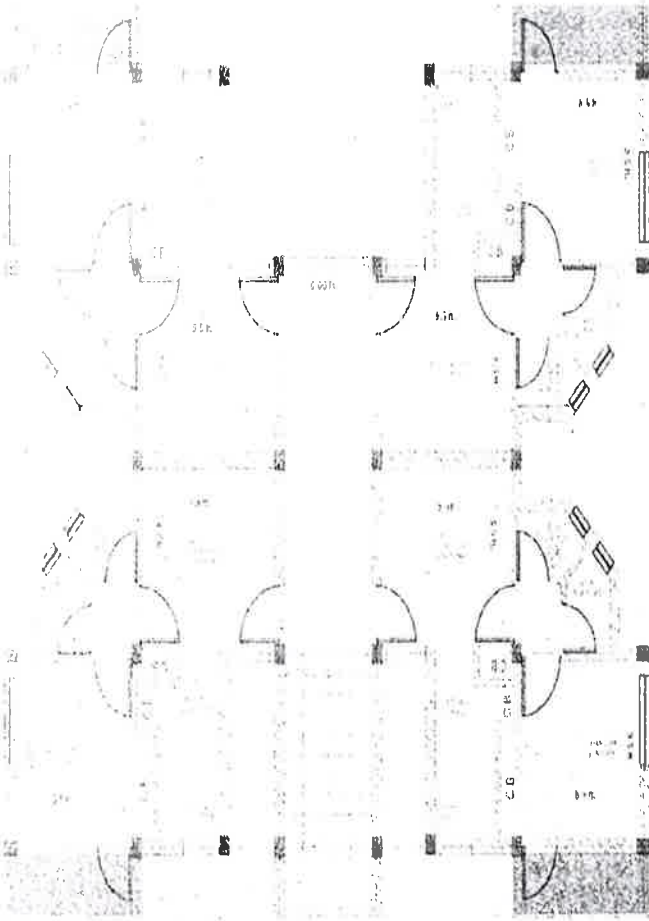
Girls Hostel for 16 candidates



T) Building-5 Third Floor plan

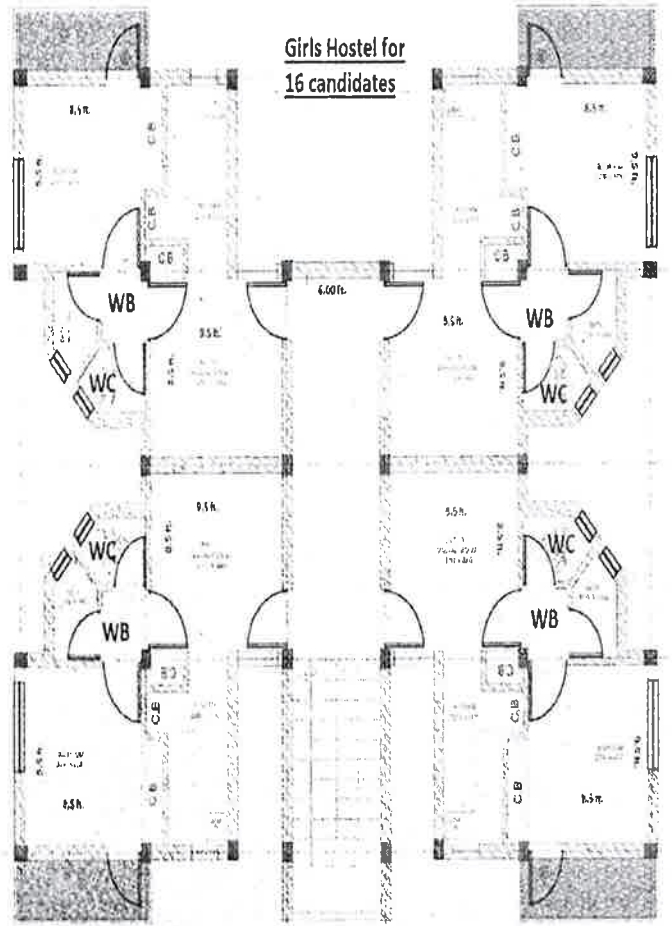
Existing floor plan

B5_3rd floor



Proposed floor plan

Girls Hostel for 16 candidates



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